

TUCO Scottish Regional Meeting

Thursday 19th August 2021 at 2:00 pm via MS Teams

A G E N D A

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|---|--------------|
| 1. Welcome, Introductions and Apologies | Chair |
| 2. Presentation by UNICO from the DipChem framework | |
| 3. Member Updates / Round the Table | All |
| 4. TUCO Procurement Update | NM |
| 5. APUC Framework Update | AA/LL |
| 6. TUCO Academy Update | SM |
| 7. Sustainability | |
| 8. TUCO Board Update – Non-Exec Directors report | CM/AR |
| 9. AOB | |
| • Presentations at future meetings | All |
| 10. Date of Next Meeting | |

TUCO Scottish Regional Meeting

Thursday 13th May 2021 via MS Teams

MINUTES

Attendees:	Ian Macaulay [Chair]	Edinburgh
	Andy Anderson	APUC
	Watson Bell	St Andrews
	Mike Belton	Calmac Ferries
	Emma Chalmers	APUC
	Thomas Day	Heriot Watt
	Mark Donovan	Aberdeen
	Diarmuid Griffin	City of Glasgow College
	Judith Hoyle [Sec]	TUCO
	Calum Maclachlan	Aberdeen
	Joe McGroarty	Strathclyde
	Steven McKay	St Andrews
	Stuart McMaster	Calmac Ferries
	Nicola Mellor	TUCO Contracting
Lorna Padden	Edinburgh Napier	
Phil Rees-Jones	Cardiff (TUCO Chair)	
Apologies:	Jenny Donaldson	St Andrews
	Fiona Hughes	Strathclyde
	Louise Levens	APUC
	Mark Nixon	St Andrews
	Alan Riddell	St Andrews

1. Apologies for Absence

Apologies as listed above. Ian extended a warm welcome to TUCO Chair Phil Rees-Jones.

2. Presentation by John MacDonald of Excel Vending

A copy of this presentation is attached to the Minutes.

Steven asked John MacDonald about downstream and another lorry being on the road to come and pick up the waste. He asked about the capacity of recycling in Scotland and that the waste had to be transported out of the country. He suggested partnering up with suppliers such as Bidfood and Brakes to backhaul it. Andy asked about supply capacity on this – what is the lead time on these products and equipment? John replied that this will be around 6-12 weeks, some red tape is waived as it is a government initiative. Andy also expressed his concern about the number of lorries coming onto campus.

Mike asked what is the weight inside the machine and how is it lifted out? John responded that there is no weight inside them, they are all compacted. He was also asked how do they provide the end to end solution.

Heriot Watt has had reverse vending machines from TOMRA on campus and were a trial site for zero waste for Scotland. It was 10 pence per item but this has now been raised to 20 pence. When they introduced it at first there was a lot of uptake.

3. Member Updates

This section of the meeting was not minuted to allow members to speak freely. However, it was noted that Scotland has the traffic light system of Red, Amber and Green which for red countries at the time was relatively small, but institutions will have to manage quarantine for those students arriving from amber countries with a different scale depending on size of institution/international student make up.

4. TUCO Framework Updates (Nicola)

Nicola reported that there are quite a number of mini-competitions and call-offs under the DPS agreements. Nicola requested that members let her know of any preferred supplier so that they can be included on the DPS. Frameworks currently out to tender include Catering Innovation and Concept Solutions (CICS), Temporary Staffing, Waste and Meat and Poultry. We are also currently running a tender for a Delivery App under competitive dialogue. Contract review meetings will be held in May for Grocery, Frozen and Chilled along with Vegan and Vegetarian. Nicola also advised that Dr Schar gluten-free products are available for members to sample. We have a new section of the website where members can check out new products on the market and also request samples to test. Mike enquired about the new Delivery App framework. Calmac will be moving away from PHS and looking to use the TUCO framework in the future. Some smaller accounts may have gone into administration but we have not been notified, most credit ratings are on red. Nicola had been speaking to one of our crisp manufacturers as because of social distancing they cannot produce their full range. Both Brakes and Bidfood have been undertaking range reductions.

5. APUC Report

Andy gave members a procurement update. The full report is included with these Minutes.

6. TUCO Academy Update

The first quarter of this financial year has been busy for the Academy. 4 webinars took place and are averaging between 70-80 views. We had 15 courses with 149 attendees, with an average of 10 but we have had classes of up to 20. We hosted 2 online events – Plastics Day in May with 40-120 views on each of the 8 sessions and Innovation Day in June with 30-60 views so far on 18 sessions.

Regional courses we offer

- Level 4 refresher course
- Level 2&3 Allergens
- Level 2 & 3 Food Safety
- Level 2 HACCP

- Level 2 Customer Services Change Management
- Level 2 Healthy Foods and Special Diets (Nutrition) Leadership

The ones beginning with a level can be delivered as qualifications.

After July we can also offer:

- Level 1 award in Awareness of First Aid for Mental Health (RQF)
- Level 2 award in First Aid for Mental Health (RQF)
- Level 2 award in First Aid for Youth Mental Health (RQF)
- Level 3 award in Supervising First Aid for Mental Health (RQF)

We are looking to have 4 webinars over the next quarter or so, one on Calorie Labelling and 3 from The Food People on Food Trends.

We are also looking to expand the curriculum offer with further courses potentially including menu engineering, mastering your motivation, presentation skills and mentoring. Phil also suggested running a course along the lines of getting furloughed staff back into work after the pandemic. Ian made a note in the Teams chat of the excellent work being carried out by the Academy which has been critical over the past 16 months of the pandemic.

The main event of the year though is the Summer Conference – taking place online this year on Wednesday 28th July. This year's theme is Build Back Better, focusing on post-pandemic recovery. The Agenda includes sessions on The Gut Stuff, Menus for Change and The Technological Road to Recovery. Our keynote speaker will be Andy Cope from The Art of Brilliance to talk about Mental Wellbeing. There will be a social event with the TUCyO Olympics in the evening.

7. Board Update

Phil reported that the regional meetings have been invaluable for members. To date, we are undecided whether the Winter Conference will be in person, virtual or a mixture of the two. TUCO Online is gaining traction and we have taken a decision to fund the implementation and training which can be around £10-11K. Financially, we have just finalized the Year End Accounts and losses were less than forecasted. Calum asked if members are forecasting what September will be looking like. He has budgeted for 50%. Edinburgh are 20% down for the first 5 months then back up to normality. Phil also brought up the subject of the Kinetics software used by a large number of universities where costs have increased dramatically. TUCO are in the process of working on a tender for this in conjunction with UCISA and APUC. Edinburgh have appointed Spoonfed on a new contract with a 3 years +1+1 basis.

8. Any Other Business

Mike advised that regarding Saffron, they have a project team mobilized on this as they have a problem with connectivity and they sometimes have to use this without internet then upload the data. Suppliers will have to manually upload their invoices onto the portal. He found that Saffron were not HMRC compliant with their invoicing.

9. Date for Next Meeting

The next meeting will be held sometime around the end of August with an extended time of 2 hours and a presentation by NCCO Food Solutions. Exact date to be confirmed.

APUC UPDATE @ TUCO REGIONAL MEETING 19TH AUGUST 2021

APUC AGREEMENT STATUS:

Commodity Ref	Agreement Title	Contract Start Date	Current Expiry Date	Next Price Review
CAT1060 AP	Fresh Dairy Products*	26/10/2017	25/10/2021	Currently being re-tendered
CAT1061 AP	Fresh Fruit & Vegetables*#	21/12/2018	20/12/2020	October 2021
CAT1063 AP	Fresh Butcher Meat*#	05/03/2019	04/03/2021	March 2022
CAT1064 AP	Fresh Bakery Products*#	07/09/2019	06/09/2022	Aug 2021
CAT1067 AP	Fresh Fish and Seafood*#	02/08/2021	01/08/2023	October 2021
JAN1007 AP	Cleaning Chemicals and Disposable Paper Products*#	14/04/2018	13/04/2021	Retender end of 2021
CAT1065 AP	Water Coolers (Scotland Excel)~	15/01/2018	07/01/2022	n/a
CAT1070 AP	Catering Sundries (Scotland Excel)~	01/08/2020	31/07/2024	n/a

Direct call-off from all Framework Agreements is available through either a ranked supplier basis*, via Desktop Evaluation# or other pre-set criteria~. Call-off by mini-competition can also be utilised for all these agreements. Full details of how the ranking process and desktop Evaluation works can be found in each agreement's Buyers Guide. If you are currently experience problems with your contractor and want to move on to the next ranked supplier but are unsure if you can do that, please get in touch.

FRAMEWORK UPDATE:

CAT1060 AP Fresh Dairy Products

The above Framework Agreement has been extended for a final 12 months and now expires in October 2021.

It can be accessed by all Scottish universities and colleges as well as APUC Ltd' associate members.

Graham's Dairy can now supply glass pints for both Whole Milk and Semi-Skimmed milk through the Framework Agreement. Each pint will cost £0.60 per unit, upon return of Glass Bottles to Graham's. If bottles are not returned, there will be an extra cost of £0.25 per bottle. There is a minimum order of 20 pints (case can be a mix of both Whole Milk and Semi-Skimmed Milk).

This agreement is currently being re-tendered. The closing date for suppliers is 1st September 2021. If you would like to be part of the evaluation team, please contact [Louise Levens](#).

The Framework Agreement is split in to 7 geographical lots and the appointed suppliers are as follows:

Lot	Supplier(s)
North Highland & Western Isles	Grahams the Family Dairy
Aberdeen and Grampians	Grahams the Family Dairy
Perth, Angus & Dundee and East Fife	Grahams the Family Dairy
Stirling, Falkirk & West Fife	Grahams the Family Dairy
Edinburgh, Lothian & Borders	Grahams the Family Dairy
Greater Glasgow	Grahams the Family Dairy
Argyll, Renfrewshire & Ayrshire	Grahams the Family Dairy

Spend to date by Supplier:

Supplier Name	Spend to Date	No of Institutions Using	Spend April 21 to July 21
Grahams the Family Dairy	£1,465,789.26	27	£27,722.23
Total	£1,465,789.26	27	£27,722.23

Call-off from this Framework Agreement is available through direct award to the sole supplier. The Framework Agreement is formed around a Core product List with fixed pricing and procurement of non-core product items are supported against a discount structure.

This Framework Agreement supports farmgate pricing, a position not taken by some other agreements.

The Buyers guide and supporting documentation have all been uploaded to the [APUC Buyers Portal](#). This includes information on how to place orders and call of the Framework Agreement. For further information please contact [Louise Levens](#) (0131 442 8940/60).

CAT1061 AP Fresh Fruit & Vegetables

The above Framework Agreement commenced on 20th December 2018 originally for a two-year period. This was extended and it will now expire of 19th December 2021. There is an option to extend for a further 12 months.

It can be accessed by all Scottish universities and colleges as well as APUC Ltd' associate members.

The Framework Agreement is split in to 5 geographical lots, with a separate lot for Glasgow City Council who requested to join the Framework Agreement. The appointed suppliers are as follows:

Lot	Supplier(s)
North Highland and Western isles	1. Swanson's Fruit Co Ltd
Aberdeen and Grampians	1. Total Produce Plc 2. TPS Fruit and Vegetables

Perth, Angus, Dundee & Fife	1. McLays 2. Total Produce Plc 3. George Anderson & Son
South East of Scotland (Stirling, Edinburgh, Lothian & Borders)	1. Total Produce Plc 2. George Anderson & Son 3. G. Carruthers & Sons
South West of Scotland (Greater Glasgow, Argyll, Renfrewshire & Ayrshire)	1. McLays 2. Total Produce Plc 3. George Anderson & Son
Glasgow City Council	1. McLays 2. Total Produce Plc 3. G. Carruthers & Sons

Spend to date by Supplier:

Supplier Name	Spend to Date	No of Institutions Using	Spend August 20 to Feb 21
Swanson's Fruit Co Ltd	£82,727.76	3	£4,239.85
Total Produce Plc	£292,602.41	9	£13,860.60
TPS Fruit & Vegetables	£29,243.6	1	£4,525.12
McLay's Foods	£886,876.37	9	£161,425.66
George Anderson & Son	£740,457.54	12	£25,602.92
G. Carruthers & Sons	£0.00	0	£0.00
Total	£2,031,907.69		£209,654.15

All of the above are SMEs

Call-off from this Framework Agreement is available for direct award via a ranked supplier process, Desktop Evaluation or by mini-competitions. The Framework Agreement is formed around a Core product List with fixed pricing and procurement of non-core product items are supported against a discount structure.

Price variations windows occur quarterly. No price variation opportunities in August 2021 were sought, therefore, current prices are now held until **30th November 2021**.

Please contact [Louise Levens](#) if you have any feedback regarding this agreement.

The Buyers guide and supporting documentation have all been uploaded to [the APUC Buyers Portal](#). This includes information on how to place orders and call of the Framework Agreement. For further information please contact [Louise Levens](#) (0131 442 8960/40)

CAT1063 AP Fresh Butcher Meat

This Framework Agreement commenced on 5th March 2019, initially for a two year period. This was extended and will now expire on 4th March 2022. There is an option to extend for up to a further 12 months.

It can be accessed by all Scottish universities and colleges as well as APUC Ltd' associate members.

The Framework Agreement is split in to 5 geographical lots and the appointed suppliers are as follows:

Lot	Supplier(s)
North Highland & Western Isles	1. Campbells Prime Meat
Aberdeen and Grampians	1. Campbells Prime Meat 2. Campbell Brothers 3. Gordon McWilliam (Aberdeen) Ltd
Perth, Angus, Dundee & Fife	1. McLays 2. Campbells Prime Meat 3. Campbell Brothers
South East of Scotland, comprising of Stirling, Edinburgh, Lothian and Borders	1. Campbells Prime Meat 2. Campbell Brothers 3. Shaw's Fine Meats
South West of Scotland, comprising of Greater Glasgow, Argyll, Renfrewshire & Ayrshire	1. McLays 2. Campbells Prime Meat 3. Campbell Brothers

Spend to date by Supplier (CAT1063AP):

Supplier Name	Spend to date	No of Institutions Using	Spend April 21 to July 21
Campbells Prime Meat	£618,389.75	22	£32,880.07
Campbell Brothers	£467,073.19	8	£5,228.25
Gordon McWilliam (Aberdeen) Ltd	£232,540.64	1	£1,336.07
Shaw's Fine Meats	£89,889.24	1	0
McLay's Ltd	£590,441.22	7	£41,317.17
Total	£1,998,334.04		£80,761.56

All of the above are SMEs

Call-off from the new CAT1063AP Framework Agreement is available for direct award via a ranked supplier process, desktop evaluation or by mini-competitions. The Framework Agreement is formed around a Core product List with fixed pricing and procurement of non-core product items are supported against a discount structure.

A price increase was recently accepted for Campbell Prime Meats. Pricing went live on Monday 3rd May 2021 and all ranking remains the same. The next opportunity for price variation is **March 2022**.

The Buyers guide and supporting documentation have all been uploaded to the [APUC Buyers Portal](#). This includes information on how to place orders and call of the Framework Agreement. For further information please contact [Louise Levens](#) (0131 442 8960/40).

CAT1064 AP Fresh Bakery Products

The above Framework Agreement commenced on 7th September 2019 and will run for three years with the option to be extended for up to a further 12 months.

It can be accessed by all Scottish universities and colleges as well as APUC Ltd' associate members.

The Framework Agreement is split in to 5 geographical lots and the appointed suppliers are as follows:

Lot	Supplier(s)
Highlands & Islands	1. Scotbake Ltd
Aberdeen & Grampian	1. Wallace Bakery
Perth, Angus, Fife & Dundee	1. Fisher & Donaldson 2. Wallace Bakery 3. Tower Bakery
South East of Scotland (Stirling, Edinburgh, Lothian & Borders)	1. Fisher & Donaldson 2. Fords the Bakers 3. Tower Bakery
South West of Scotland (Greater Glasgow, Argyll, Renfrewshire & Ayrshire)	1. D McGhee & Sons Ltd 2. Buon Giorno Tutti 3. Big Bite Catering

Spend to date by Supplier (CAT1064AP):

Supplier Name	Spend to Date	No of Institutions Using	Spend August 2020 - Feb 2021
D McGhee & Sons Ltd	£182,769.70	13	£18,748.34
Fisher & Donaldson	£35,808.64	3	£6,254.66
Buon Giorno Tutti ltd	£23,396.21	2	£552.80
Scotbake Ltd	£28,143.84	3	£10,953.76
Tower Bakery	£0.00	0	£0.00
Big Bite Catering	£0.00	0	£0.00
Total	£270.118.39		£36,509.56

All of the above are SMEs

Call-off from the new CAT1064-AP is available for direct award via a ranked supplier process or by mini-competitions. The Framework Agreement is formed around a Core product List with fixed pricing and procurement of non-core product items are supported against a discount structure.

The pricing for core product items will be held for a minimum of 12 months. The next opportunity for price variation is **August 2022**. APUC are currently working on a price variation request received by a supplier and has sought clarification and further evidence to support the price revision requested.

The Buyers guide and supporting documentation have all been uploaded to the [APUC Buyers Portal](#). This includes information on how to place orders and call of the Framework Agreement.

For further information, please contact: [Louise Levens](#) (0131 442 8960/40).

CAT1067 AP Fresh Fish & Seafood

The above Framework Agreement commenced on 2nd August 2021 and will run for two years with the option to be extended for up to a further 12 months. The potential number of suppliers per lot was increased for this iteration to provide further opportunities to local SMEs, stronger supply chain resilience and wider options to institutions.

It can be accessed by all Scottish universities and colleges as well as APUC Ltd' associate members.

The Framework Agreement is split in to 5 geographical lots and the appointed suppliers are as follows:

Lot	Supplier(s)
1 – North Highlands & Western Isles	1. Campbells Prime Meat
2 – Aberdeen & Grampians	1. Campbell Brothers 2. Campbells Prime Meat
3 – Perth, Angus, Dundee & Fife	1. Campbells Prime Meat 2. Campbell Brothers 3. George Campbell & Sons
4 – South East of Scotland (Stirling, Edinburgh, Lothian & Borders)	1. Campbells Prime Meat 2. Campbell Brothers 3. George Campbell & Sons
5 – South West of Scotland (Greater Glasgow, Argyll, Renfrewshire & Ayrshire)	1. Campbells Prime Meat 2. Campbell Brothers 3. The Fish People Scotland Ltd 4. Greens the Fishmonger

All of the above are SMEs

Spend to date by Supplier (Spend from old Framework):

Supplier Name	Spend to Date	No of Institutions Using	Spend April 21 – July 21
Campbells Prime Meat	£360,384.47	18	£9,712.94
Campbell Brothers	£373,420.55	15	£4,828.89
The Fish People Scotland Ltd	£165,791.39	5	£10,498.60
Total	£899,596.41		£25,040.43

Call-off from this Framework Agreement is available for direct award via a ranked supplier process, desktop evaluation or by mini-competitions. The Framework Agreement is formed around a Core product List with fixed pricing and procurement of non-core product items are supported against a discount structure.

Pricing is fixed for the first 3 months of the agreement. These prices are now held until the **31st October 2021**.

The Buyers guide and supporting documentation have all been uploaded to the [APUC Buyers Portal](#). This includes information on how to place orders and call of the Framework Agreement.

For further information please contact [Louise Levens](#) (0131 442 8960/40).

A launch webinar is scheduled for this agreement on Thursday 26th August at 10AM. There will be a short presentation on the new agreement, followed by a Q&A session. A link has been issued to all catering and procurement colleagues – if you have not received this, please contact [Louise Levens](#) (0131 442 8960/40).

JAN1007 AP Cleaning Material and Disposable Paper Products

The Framework Agreement went live on 3rd April 2018. It has been extended for a final 12 month period and will now expire on 2nd April 2022. The re-tender process will commence shortly and UIG nominations would be welcomed.

The appointed contractors are:

Rank 1 - Bunzl Cleaning & Hygiene Supplies Ltd

Rank 2 - Arrow County Supplies

Rank 3 - Alliance Disposables Ltd

Spend to date by Supplier:

Supplier Name	Spend to Date	No of Institutions Using	Spend August 2020 – Feb 2021
Bunzl Cleaning & Hygiene Supplies Ltd	£7,210,783.55	39	£1,210,628.21
Arrow County Supplies	£950,627.32	8	£523,494.81
Alliance Disposables Ltd	£335,788.74	17	£63,201.78
Total	£8,497,199.61		£1,797,324.80

Call-off from this Framework Agreement is available for direct award via a ranked supplier process, desktop evaluation or by mini-competitions. The Framework Agreement is formed around a Core product List with fixed pricing and procurement of non-core product items are supported against a discount structure.

The Buyers guide and supporting documentation have all been uploaded to the [APUC Buyers Portal](#) and e-catalogues have been developed and are available for e-procurement systems with punchout available for Bunzl Cleaning & Hygiene Supplies Ltd.

Alliance submitted a price variation request in March 2021. Initially, the request was for 127-line items, however, following clarification and discussion, this has been reduced to 59 line items, with 68 price revisions rejected.

Pricing was finalised and went live on 31st May 2021.

Pricing for all suppliers is now be held until the Framework expires in **April 2022**.

Please contact [Louise Levens](#) if you have any feedback regarding this agreement.

For further information please contact [Louise Levens](#)(0131 442 8960/40)

PROCUREMENT UPDATE

Sustainability and Supply Chain Management

Activities relating to our Responsible Procurement Action plan covering a range of criteria continue, as previously advised. Please see details below for detail of activities and developments:

- Responsible Sourcing and Ethical Trading - Applicable criteria are set within the ITT and responses captured and measured prior to appointment and during contractor performance.
- Modern Slavery & Fair Working Practices, including the living wage – suppliers approaches and activities in these areas are being monitored and measured as part of the Supply Chain Management Section 1 questionnaire and Supplier and Contract Management process.
- Fair Working Practices, including Living Wage – APUC have confirmation of all catering contractor's current stance on their approach to the Living Wage. We continue to track this and suppliers are now asked to confirm their position prior to appointment of a Framework Agreement.
- Modern Slavery – Applicable criteria are set within the ITT, where relevant, and responses captured and measured prior to appointment and during contractor performance.
- Carbon Reduction & Climate Change – APUC are currently working through the Responsible Procurement Action plan to categorise the importance of Climate Change Emergency. Delivering both Fruit and Veg and Butcher Meat in departmentalised vans (vans have been audited by local council) is available through McLays.
- CEPWG PIACC – APUC are currently working on a Primary Impact Area for Climate Change document concerning food. Once this document is finalised, it will be shared with the sector. If there are any examples or case studies you would like to be included as part of this document, please contact [Louise Levens](#).
- The ability to use contractors as distributors under catering Framework Agreements not only enables smaller and local producers to enter the supply chain but reduces the number of deliveries and associated carbon footprint.
- Call-off methods – all catering framework agreements now have the option of Desktop Award built in as a call-off method. For assistance in using this alternative call-off method, please contact [Louise Levens](#).
- Other Waste and Pollution reduction – A reminder that Institutions can purchase 'wonky' fruit and vegetables under CAT1061-AP. Not only does this action reduce food waste but can also contribute to potential budget savings. APUC are currently working to encourage this to more suppliers throughout the geographical lots. Suppliers can also offer 'Soup' Veg - (vegetables that are not aesthetically pleasing or don't have a long shelf life) to Institutions who may be interested.

SCM Responsible Procurement Supply Chain Evaluation Tool

APUC's SCM Responsible Supply Chain programme is the process through which we engage with appointed contractors to assess their approach to delivering a transparent, environmentally positive, ethical and socially responsible supply chain.

APUC have been working with other Consortia to revise the question set and scoring system, adapting it to develop better practices and encourage contractor involvement.

All suppliers have been requested to complete Section 1, now incorporated in to our SCM Supply Chain Management tool.

APUC are now working with EcoVadis to assess the supply chain and sustainability of key suppliers for the sector. All Estates suppliers have been prioritised and several Catering suppliers will fall into priority one and will be assessed in the next several months. This will augment and is a natural progression of the work undertaken by APUC in the development and use of our SCM Section 2 tool.

Single Use Plastic

APUC have been working with the Scottish Government and Zero Waste Scotland on implementing Article 5 of the Single Use Plastic Directive as part of the public consultation process.

Scottish Government have published the [draft regulations](#) which will see the introduction of market restrictions of single-use plastics. It is intended that these items will no longer be available in Scotland from 2022. For further information on items that this will affect, please see [here](#).

We continue to push suppliers to reduce single use plastic from their supply chain as a matter of course, through using items such as compostable or re-usable packaging and pallets, some suppliers (Total Produce) on CAT1061 AP Fresh Fruit and Vegetables agreement have removed single use plastic from their supply chain within 18 months. Some are currently investigating alternatives to punnets for Grapes and Strawberries and investing in compostable netting for citrus fruits. Contractors who were successful on the Fresh Fish and Seafood tender can also provide re-usable or cardboard crates.

We have included measurement and reward of good practices and innovation within the Fresh Dairy Products tender and will share details post evaluation and award.

Targets and actions have been set and agreed with key suppliers and performance on these and other strategic objectives are being monitored and measured as part of our Supplier and Contract Management programme. We remain keen to hear from members what their key points of consideration and requirements are so these can be included and discussed with the relevant supply chain.

As previously advised, the Procurement Reform Act (Scotland) 2014 (PRA) requires every public sector contracting authority to consider how procurement can improve local social, economic and environmental wellbeing; facilitate involvement of SMEs; and promote innovation (where factors are relevant to what is being procured and it is proportionate to take account of them). APUC Ltd include all of these in their catering related Framework Agreements and the potential sustainable benefits are listed in the Buyers Guide. This includes the added value services and Community Benefits available and the delivery of these are also being tracked as part of our Contract and Supplier Management process.

As previously advised, examples from recently awarded Framework Agreements include:

- Products Sourced: Ethically & sustainably sourced / eco-friendly product alternatives available within the Core List
- Support towards external accreditation schemes including Food for Life
- Work placements and modern apprenticeships schemes, Community support programmes, promote healthy eating through sponsoring events
- availability of organic, Fairtrade or 'wonky' Fruit and Vegetables (see above), advice on seasonal produce and assistance with Menu planning
- Waste collection service - Access to Closed Loop Recycling scheme on request
- Ability to introduce local producers into the supply chain, using the appointed contractor as a distributor.

Palm Oil

The work that APUC are doing in exploring the use of Palm Oil and Responsibly Sourced Palm Oil (RSPO) in its Framework Agreements and the promotion of RSPO certified products and Palm Oil alternatives, where deemed suitable and appropriate, continues.

This will be embedded in the re-tender of JAN1007 AP at the end of the year and where non- Responsibly Sourced Palm Oil is found within the core product list, we will be seeking alternative products that contain Responsibly Sourced Palm oil as a minimum.

Brexit - Supply Chain Impact

Prior to the deadline for the UK leaving the European Union APUC and other Purchasing Consortia had assessed the risk level associated with each Framework and supplier and sought feedback on four consideration points: Labour considerations, Supply Chain considerations, Regulatory considerations, and Commercial considerations.

Following a trade deal being reached at the end of last year, some of these concerns have been mitigated, but some potential issues still exist and APUC are keeping contact with all relevant suppliers to gauge any developments within each suppliers own supply chain and any actions required. All updates have been recorded on SCM and issued to the sector, where relevant.

We are continuing to work with DEFRA and the Scottish Government to assess when inspections of imported goods to the UK and the likely impacts.

Any risks and impacts identified will be shared via the UKUPC quarterly Market Insight update, the first of which will be issued next month.

Zero Waste Scotland

Zero Waste Scotland are still offering support to increase awareness of circular economy ideas in procurement and also in the reduction of Food Waste to meet the Scottish Governments [Food Waste reduction](#) target of 33% by 2025. If you are interested in discussing either of these please contact Claire.Guerin@zerowastescotland.org.uk

Responsible Supply Chain guides

APUC Ltd's Responsible Supply Chain guide for catering products and equipment highlighting areas colleagues may wish to include or consider in any procurement and contract management activities can be found [here](#).

GENERAL UPDATE

Value for Money Reporting

Following on from feedback within the sector, APUC have produced an update on value for money activity. This update provides details on where Institutions may be able to gain additional savings through a Framework or may be able to access to more added value areas than they had initially considered.

If institutions have any questions on the report or any feedback on any of the above, please get in touch with [Louise Levens](#) (0131 442 8960/40) or [Andy Anderson](#) (07766 070781).

Annual Benefit Statements

As we have now completed the financial year for the sector APUC are finalising management Information spend reports and will be issuing our Annual Benefit Statements to members via their local Heads of Procurement in due course. If you would like to receive a copy of this for Catering related Framework Agreements please advise [Louise Levens](#) (0131 442 8960/40) or [Andy Anderson](#) (07766 070781).

Supplier Readiness

As institutions prepare for the return of staff and students for the new term APUC has been contacting the Contracted suppliers to confirm their state of readiness and ability to receive and fulfil orders. We will advise of any issues highlighted. If you encounter any issues please get in touch with [Louise Levens](#)(0131 442 8960/40) at your earliest opportunity.

Documents on [APUC Buyer Guide Portal](#):

All information on the APUC Framework Agreements is now available on the APUC Buyer Guide Portal. If you haven't registered yet, please do so by contacting APUC helpdesk: helpdesk@apuc-scot.ac.uk to obtain the login details.

TUCO Framework Report

Submitted by Jane Eve, Head of Contracts

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About TUCO's framework agreements

We currently use 3 types of procedure under Public Contracts Regulations 2015

- Restricted** The 2 stage, restricted procedure permits TUCO to "pre-qualify" suppliers based on their financial standing and technical or professional capability so as to narrow the number permitted to submit bids at the ITT stage (i.e. stage 2).
- Open** In an open procedure, anyone may submit a full tender as there is no "pre-qualification" of bidders.
- DPS** There are two stages to this procedure; similar to the more commonly used restricted procedure, stage one is the pre-qualification stage and stage two is the award stage. **TUCO have already carried out stage one in order to create a pre-qualified list of suppliers however approved users (i.e. Buyers / TUCO Members) MUST complete Stage 2.** Approved users (buyers, TUCO members) award individual local contracts through the DPS. The buyer (TUCO member) invites all potential suppliers on the DPS (authorised supplier list) or within a particular lot to participate in a further competition bid for a specific contract. Suppliers must have a minimum of 10 days to submit their tender. Suppliers are not obliged to bid. All stage 2 document templates have already been created and are available for members to download and tailor to their individual requirements before issuing to the DPS suppliers. A contract award notice must be placed within 30 days of award by the TUCO member.

FCS

TUCO's Further Competition Service

We recognise that some of our members do not have the resources or product knowledge to maximise the benefits of our agreements or to constantly benchmark pricing and service. That's where the TUCO FCS service can help.

TUCO run FCS across the TUCO agreements

Offered for free for members, analysing your procurement methods remotely and helping you get the best deal using the TUCO frameworks. Think of it like an audit of your procurement.

Offering more value for members

After speaking to some of our members about their buying practices, we know that we can provide one-on-one support to really drive down prices further.

The benefits

The contracting team will help you to drive greater efficiencies and savings that are specific to your institution. The day to day procurement will remain with you but TUCO will offer the added value part: we'll carry out a review of their procurement, your buying habits, and with the permission of that member we will conduct a further competition across our agreements and refine the terms and conditions under which they're buying. Single-source or dual-source products and really leverage your position and maximise. A benefit of this is the consolidation of products into the core list so that you are benefitting fully from TUCO's net prices, which are proven to be industry leading.

Alcohol

Supply and distribution of Draught Beers & Cider (Lot 1), PPS Beers & Cider (Lot 2), Spirits & fortified Wines (Lot 3), Core Wines and all wines (Lot 4), One Stop Shop (Lot 5) and Independent Brewers (Lot 6)

Start: 16/01/20 End: 15/01/23

Current status	Extended (3 rd year) until 15 th January 2023					
OJEU Process	Restricted Procedure. Supplies. Ref: 2020/S 041-098051					
Call off guidelines	<ul style="list-style-type: none"> Call off via: <ol style="list-style-type: none"> Direct award without re-opening competition, <i>or</i> Mixture of direct award and mini-competition (New), <i>or</i> Mini competition Lotted by category not region; therefore all suppliers in that Lot must be invited to bid See Buyers Guide & Tender Evaluation Report for full details Further competition service available, free of charge, to TUCO members 					
Framework Savings	Process savings £6k					
Category Manager	Hannah Myton-Wright					
Pricing	31 st March 2020 and then annually 1 st March (to include budget changes)					
Supplier/Lot	1	2	3	4	5	6
Bidfood Unity Wines		●	●	●		
Carlsberg	●	●	●	●	●	
House of Townend			●	●		
JW Filshill		●	●			
LWC Drinks	●	●	●	●	●	●
Matthew Clark Wholesale	●	●	●	●	●	
Molson Coors Brewing Co	●	●	●	●	●	
SH Jones			●	●		
SIBA						●
Stewart Wines				●		
Tanners			●	●		
Contract Management	<ul style="list-style-type: none"> Heineken no longer delivering direct (via Matthew Clark Wholesale or LWC) As of 23.01.20 Molson Coors pricing is NOT available online as we are still resolving non-compliances with TUCO's framework document and Model Supply Terms Suppliers can review pricing March 2020; then remains fixed for 12 months Contractual terms have now been finalised with Carlsberg and their price files are available to view and download from their supplier webpage (July 20) Annual contract review meetings taking place over MS Teams on 2nd February 					

Catering Light & Heavy Equipment

Supply and distribution of **Light Catering Equipment – one stop shop (Lot 1)**, Catering Uniforms (Lot 2), Sustainable Alternatives to Disposables (Lot 3), Cookware (Lot 4), Refrigeration (Lot 5), Cold Rooms / Walk in Freezers (Lot 6), Ware washing (Lot 7), Ventilation (Lot 8), Heavy Appliances (Lot 9) and Heavy Equipment – one stop shop (Lot 10)

Start: 13/11/18 End: 12/11/22

Current status	Extended (4 th year) until 12 th November 2022									
OJEU Process	Restricted Procedure. Supplies. Ref: 2018/S 087-195129									
Call off guidelines	<ul style="list-style-type: none"> Call off via: <ol style="list-style-type: none"> Direct award without re-opening competition, <i>or</i> Mixture of direct award and mini-competition (New), <i>or</i> Mini competition Lotted by category not region; therefore all suppliers in that Lot must be invited to bid See Buyers Guide & Tender Evaluation Report for full details Further competition service available, free of charge, to TUCO members 									
Framework Savings	Process savings £6k									
Category Manager	Hannah Myton-Wright									
Pricing	Annually									
Suppliers/Lot	1	2	3	4	5	6	7	8	9	10
All Purpose-	○	○	○							
Alliance	○		○							○
Bidfood	○									
Brakes	○	○	○	○	○	○	○	○	○	○
Bunzl	○	○		○	○		○		○	○
Buttress (Maid Aid)							○			
Comax	○	○	○							
Foster						○				
HG Stephenson	○	○	○						○	
Hobart				○			○			
JLA				○	○					
Kitchequip	○			○	○	○	○		○	○
Catering 24 (formerly Magenta)	○		○							
MWUK (Alexandra)		○								
Nisbets	○	○	○	○	○	○			○	○
RH Hall				○	○		○		○	○
Stephens Catering	○			○	○	○	○			
Swift Maintenance					○	○	○	○	○	○
True Refrigeration					○					
WV Howe	○			○			○		○	○
Whitco Catering				○		○		○	○	○
Williams						○				

Contract Management

- Recent container order for Eco-2-Go cups saved one of our members £3.5k on their order
 - Latest Contract Review Meeting: Scheduled for 24th October 2019
 - Research with TUCO & True Refrigeration. The piece will supply an in-depth look at the future food trends, and wider catering industry requirements that will affect the foodservice market in the near and distant future.
 - Magenta are now called Catering 24
 - Eco-2-Go have a number of new products coming out including protein and dessert pots with attached lids and hotdog trays
 - Framework extended for 1 year.
 - Oct 20 – Bidfood have withdrawn from the supply of Heavy equipment (Lots 4,5,6,7 & 9)
-

Catering Innovation & Concept Solutions (CICS)

Supply and distribution of European Food (Lot 1), Asian food (Lot 2), North & South American food (Lot 3), ROW food (Lot 4), Sweet treats (Lot 5), Bakery, Bread & Coffee shop (Lot 6), Drinks - non-alcoholic (Lot 7), Drinks - alcoholic (Lot 8), Premium concepts (Lot 9), Rented space / licenced or "master licensee" model (Lot 10), Technology/equipment (Lot 11)

Start: 01/06/21 End: 31/05/24

Current status	New agreement. Agreement within 1st of 5-year agreement.										
OJEU Process	Dynamic Purchasing System Supplies/Services TUCO Ref: CAT11053-TU FTS Ref: 2021/S 000-006988 (published 6 th April)										
Call off guidelines	<ul style="list-style-type: none"> Call off via: <ol style="list-style-type: none"> Completion of stage 2 (ITT) Lotted by category not region; therefore all suppliers in that Lot must be invited to bid See Buyers Guide for full details Second stage ITT service available, free of charge, to TUCO members 										
Framework Savings											
Category Manager	Hannah Myton-Wright										
Pricing	N/A Pricing managed by TUCO member based on their Stage 2 award agreement										
Suppliers/Lot	1	2	3	4	5	6	7	8	9	10	11
Chicken Joes	○	○	○	○							
Freshfayre						○					
Funnybones			○								
Fwip					○						
Gamtol Ltd t/a Monika											○
Navitas Digital Safety Limited											○
Nestle UK Ltd									○		
Pasta King	○	○	○								
SeeWoo UK Limited		○								○	
SV365Technologies											○
TUGO	○		○	○							
Contract Management	<ul style="list-style-type: none"> SQ closed on 18th August; website will feature any successful new and resubmitted SQ's early September 21. 										

Convenience Retail

Supply and distribution of convenience retail products and services. Lot 1 Confectionery, Snacks and Soft Drinks, Lot 2 Cakes (Ambient, Chilled, Fresh & Frozen), Lot 3 Convenience Retail Grocery (Ambient, Chilled Fresh & Frozen), Lot 4 Convenience Retail Alcohol, Lot 5 Convenience Retail Non-Food, Lot 6 Cigarettes, Tobacco, E-Cigarettes and associated products, Lot 7 One Stop Shop (incl. all above)

Start: 01/07/2020 End: 30/06/2022

Current status **New Agreement.** Agreement awarded for a minimum of two years with an optional 2 year extension taken in one year increments until 30th June 2024.

OJEU Process Open Procedure
OJEU Ref: 2019/S 244-599508, TUCO Ref: CAT11046-TU, Award Ref: 2020/S 128-314867

Call off guidelines

- Call off via:
Direct award without re-opening competition, *or*
Mixture of direct award and mini competition (New), *or*
Mini competition
- Lotted by category not region; therefore, all suppliers in that Lot must be invited to bid
- See Buyers Guide for full details
- Further competition service available, free of charge, to TUCO members

Framework Savings Process Savings £6k

Category Manager Kim Ashley

Pricing All pricing submissions to be valid until 1st July 2020
Following this price reviews will be carried out bi-annually (every 6 months) for all products.

Supplier/Lot	1	2	3	4	5	6	7
AF Blakemore & Son Ltd			○	○	○	○	○
Adamsons Drinks Ltd	○						
BB Foodservice	○		○	○	○	○	○
BFS Group T/A Bidfood	○	○					
Brakes	○	○					
Chapple & Jenkins	○			○			
Dunsters Farm	○						
Fulfil UK		○					
Handmade Speciality Products		○					
J.W. Filshill Ltd	○		○	○	○	○	○
LWC Drinks				○			
M1 Confectioners	○						
Nisa Retail							○
Premcrest Ltd	○	○	○		○		
Sugro Distribution Ltd	○						
Total number per lot	10	5	4	5	4	3	4

Contract Management

1st annual review July 2021. Nisa Retail not yet available until terms and conditions agreed.

Disposables & Kitchen Chemicals

Supply and distribution of Disposables (Lot 1A), Reusable Alternatives to Disposable (Lot 1B) Chemicals (Lot 2) and Allergen Labelling Software System (Lot 3), Lot 4 One Stop Shop.

Start: 16/12/19 End: 15/12/23

Current status	In 2 years, fixed period.
OJEU Process	Open Procedure. Supplies. OJEU Ref:
Call off guidelines	<ul style="list-style-type: none"> Call off via: <ol style="list-style-type: none"> Price weighting change only, or Mini competition Lotted by category not region; therefore, all suppliers in that Lot must be invited to bid See Buyers Guide & Tender Evaluation Report for full details Further competition service available, free of charge, to TUCO members
Framework Savings	FY 18/19 – 0.85%
Category Manager	Mandy Johnston
Pricing	Annually

Suppliers	Lot 1A	Lot 1B	Lot 2	Lot 3
All Purpose Cleaning and Catering Supplies Ltd	○	○	○	○
Alliance Disposables Ltd	○	○	○	○
Arrow County Supplies	○		○	○
BCS	○		○	○
BFS Group Ltd T/A Bidfood	○	○	○	○
Bowak Ltd	○		○	○
Bunzl Catering Supplies	○	○	○	○
Diversey Ltd			○	○
GMC CORSEHILL LTD	○		○	○
H.G. Stephenson Ltd	○	○	○	○
HAMILTON & POLLOCK (2012) LTD	○			○
Industrial Cleaning Supplies (Liverpool Limited)	○	○	○	○
Instock Disposables Limited	○	○	○	○
KeepCup Ltd		○		○
Lothian Supply Company Ltd	○	○	○	○
Magenta (UK) Ltd	○	○	○	○
Nivek Catering Supplies Limited	○	○	○	○
Planglow Ltd.				○
TRI-STAR PACKAGING SUPPLIES LTD	○			
UNICO LTD	○	○	○	
Vertella	○	○	○	○
Wray Bros Ltd			○	○

- 1st Supplier details on the website.
- Annual contract review November 2020.
- Magenta Ltd changed name to Catering24
- PPE availability and price spikes due to COVID 19

EPOS

Supply and distribution of EPOS SYSTEMS. Lot 1 Hardware and Software and Lot 2 Software Only.

Start: 15/04/21 End: 14/04/23 EXT 14/04/24 & 14/04/25

Current status New agreement. Agreement within 1st of 4-year agreement.

OJEU Process Dynamic Purchasing System
Services
TUCO Ref: CAT11054-TU
OJEU Ref:

Call off guidelines

- Call off via:
 1. Completion of stage 2 (ITT)
- Lotted by category not region; therefore all suppliers in that Lot must be invited to bid
- See Buyers Guide for full details
- Second stage ITT service available, free of charge, to TUCO members

Framework Savings

Category Manager Mandy Johnston

Pricing N/A Pricing managed by TUCO member based on their Stage 2 award agreement

Suppliers	Lot 1	Lot 2
Bleep PLC	●	
Hardacre IT Limited t/a WRS Systems	●	●
MCR Systems Ltd	●	●
Zonal Retail Data Systems Ltd.	●	●

- Supplier details on the website.
- Annual contract review April 2022.

Fresh Fruit & Vegetables

Supply and distribution of Fruit and Vegetables to Members situated in London (Lot 1), North West (Lot 2), North East (Lot 3), Yorkshire & The Humber (Lot 4), West Midlands (Lot 5), East Midlands (Lot 6), South East (Lot 7), South West (Lot 8), East (Lot 9), North Wales (Lot 10), South Wales (Lot 11), Scotland (Lot 12) and Northern Ireland (Lot 13)

Start: 01/08/18 End: 31/07/20

Current status	In 2 years' fixed period. Option to extend by 2 further years; extension will be issued in/around February 2020												
OJEU Process	Restricted Procedure. Supplies. Ref: 2018/S 048-104924												
Call off guidelines	<ul style="list-style-type: none"> • Call off via: <ol style="list-style-type: none"> 1. Direct award without re-opening competition, <i>or</i> 2. Mixture of direct award and mini-competition (New), <i>or</i> 3. Mini competition • Lotted by region; therefore only invite suppliers, awarded to that regional lot, to bid • See Buyers Guide & Tender Evaluation Report for full details • Further competition service available, free of charge, to TUCO members 												
Framework Savings	FY 18/19 – 5.14% and 2.85% (<i>Source: Quenelles</i>)												
Category Manager	Jane Eve												
Pricing	Option to review quarterly												
Suppliers/Lot	1	2	3	4	5	6	7	8	9	10	11	12	13
Accent Fresh									○				
Brakes	○	○	○	○	○	○	○	○	○	○	○	○	○
Country Fresh			○	○	○	○			○				
Creed	○	○	○	○	○	○	○	○	○		○		
E Sidwell					○	○							
Entremettier	○						○	○					
Ferryfast t/a Worcester Produce					○	○							
Fresh n Fruity	○					○	○		○				
Freshview Foods		○			○	○				○			
GW Price		○	○	○		○							
George Anderson													○
Harvest Fine Foods							○	○					
J&R								○					
John Palin				○		○							
Kale & Damson	○				○	○	○	○	○				
Linkclass (London)	○						○	○					
Mark Murphy													○
Millside Barrowcliffe				○	○	○							
Oliver Kay	○	○	○	○	○	○	○	○	○	○	○		

Suppliers/Lot	1	2	3	4	5	6	7	8	9	10	11	12	13
Oncore t/a Fresh Produce		●											
R Noone		●											
Ralph Livesey		●	●	●	●	●				●			
Reynolds Catering	●	●	●	●	●	●	●	●	●	●	●	●	
Ribble Farm Fare		●	●	●	●	●				●			
Ron Chalker		●	●	●					●	●			
Set Produce		●											
Sherringhams Fine Foods	●												
Start Fresh			●		●	●							
Stuarts Foods			●	●		●			●				
The Veg Factor					●	●			●				
Total Produce		●	●		●	●		●		●	●	●	
Winster Foods		●	●	●	●	●							
Contract Management													

- Latest Contract Review Meeting: 28 & 29 August 2019
- Total Produce purchased Mark Murphy with the merger completing November 2018 therefore Total Produce prices will now apply to Mark Murphy
- Pilgrim requested to be removed from the Framework
- Equilibrium t/a Fresh Range have requested to be removed from the Framework

Fresh Butchered Meat & Poultry

Supply and distribution of butchered meat and poultry to HE/FE (Lot 1) and Local Authorities (Lot 2)

Start: 01/01/18 End: 31/12/21

Current status	Currently in final year of 4 year agreement.
OJEU Process	Restricted Procedure. Supplies. TUCO Ref: CAT11035-TU OJEU Ref: 2017/S 122-246917 Award Reference: 2018/S 004-004914
Call off guidelines	<ul style="list-style-type: none"> Call off via: <ol style="list-style-type: none"> Direct award without re-opening competition, <i>or</i> Mixture of direct award and mini-competition (New), <i>or</i> Mini competition Lotted by category not region; therefore all suppliers in that Lot must be invited to bid See Buyers Guide & Tender Evaluation Report for full details Further competition service available, free of charge, to TUCO members
Framework Savings	FY 18/19 – average 25.35% (<i>Source: Quenelles</i>)
Category Manager	Kim Ashley
Pricing	Option to review on a quarterly basis.

Suppliers	Lot 1	Lot 2
Bidfood	○	○
Brakes	○	○
British Premium Meats	○	○
CMB Foods	○	○
Complete Meats	○	○
Freeman Catering Butchers	○	○
Gibbins Quality Meats	○	○
Harlech Food Service	○	○
John Sheppard Butchers	○	○
Llechwedd Trading	○	○
Marbec Meats	○	○
MC Kelly	○	○
Midland Foods	○	○
MJ Birtwistle & Co	○	○
Mrs J C Altham & Sons	○	
Owen Taylor & Sons	○	○
Solent Butchers	○	
Underwood Meat Company	○	○

Contract Management	Clifton Quality Meats and Rumps of Warwick are no longer trading. Welsh Bros and Aubrey Allen are no longer part of the framework. *Gibbins are currently suspended until they have an up to date STS accreditation.
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Fresh Seafood

Supply and distribution of fresh fish and seafood to Members situated in London (Lot 1), North West (Lot 2), North East (Lot 3), Yorkshire & The Humber (Lot 4), West Midlands (Lot 5), East Midlands (Lot 6), South East (Lot 7), South West (Lot 8), East (Lot 9), North Wales (Lot 10), South Wales (Lot 11), and Scotland (Lot 12). *NB: Lot 13 not awarded due to lack of interest from suppliers from Northern Ireland.*

Start: 13/02/18 End: 12/02/22

Current status	Framework has just been extended for 1 additional year until 2022 which is the final year and will be retendered later this year.											
OJEU Process	Restricted Procedure. Supplies. Ref: 2017/S 163-335701											
Call off guidelines	<ul style="list-style-type: none"> Call off via: <ol style="list-style-type: none"> Direct award without re-opening competition, <i>or</i> Mixture of direct award and mini-competition (New), <i>or</i> Mini competition Lotted by region; therefore only invite suppliers, awarded to that regional lot, to bid See Buyers Guide & Tender Evaluation Report for full details Further competition service available, free of charge, to TUCO members 											
Framework Savings	FY 18/19 – 5%											
Category Manager	Hannah Myton-Wright											
Pricing	Option to review monthly											
Suppliers/Lot	1	2	3	4	5	6	7	8	9	10	11	12
Direct Seafood	○	○	○	○	○	○	○	○	○	○	○	○
M&J Seafood	○	○	○	○	○	○	○	○	○	○	○	○
The Stickleback Fish Company	○					○	○	○				

Contract Management	<ul style="list-style-type: none"> M&J review pricing on a monthly basis; Direct quarterly Cod stocks currently affected by quotas and exchange rates; this has increased demand for other white fish alternatives (Coley) Latest Contract Review Meeting – 22nd February 2019 Paradise Seafood and Celtic Fish & Game have been removed from the framework as they have gained less than 10% of the business by lot following the second annual anniversary of commencement of the agreement. Supply to Scotland (as of September 2020) Direct Seafood can supply to most of Scotland via Campbells Brothers in Bonnyrigg. M&J have limited supply to Scottish members following the closure of one of their depots. Contract review meeting for 2021 will be held over MS Teams on 15th February
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Grocery, Frozen & Chilled Foods

Supply and distribution of Grocery and Chilled Foods for HE & FE (Lot 1), Frozen and Chilled Foods for HE & FE (Lot 2), Chilled Foods for HE & FE (Lot 3), Grocery, Frozen and Chilled Foods for HE & FE (Lot 4), Grocery and Chilled Foods for LA's and other organisations who meet TUCO membership criteria (Lot 5), Frozen and Chilled Foods for LA's and other organisations who meet TUCO membership criteria (Lot 6), Chilled Foods for LA's and other organisations who meet TUCO membership criteria (Lot 7), and Grocery, Frozen and Chilled Foods for LA's and other organisations who meet TUCO membership criteria (Lot 8)

Start: 01/04/19 End: 31/03/23

Current status	2 years' fixed period. Option to extend by 2 further years; first extension to 31 st March 2022 has been applied							
OJEU Process	Restricted Procedure. Supplies. Ref: 2018/S 173-391982							
Call off guidelines	<ul style="list-style-type: none"> Call off via: <ol style="list-style-type: none"> Direct award without re-opening competition, <i>or</i> Mixture of direct award and mini-competition (New), <i>or</i> Mini competition Lotted by category not region; therefore all suppliers in that Lot must be invited to bid See Buyers Guide & Tender Evaluation Report for full details Further competition service available, free of charge, to TUCO members 							
Framework Savings	FY 18/19 – 7.16%, 11.46% and 5.31% (<i>Source: Quenelles</i>)							
Category Manager	Jane Eve & Nicola Mellor							
Pricing								
Suppliers/Lot	1	2	3	4	5	6	7	8
Batley's Foodservice	○	○		○	○	○		○
Bidfood	○	○		○	○	○		○
Blakemore Foodservice	○	○		○	○	○		○
Brakes	○	○		○	○	○		○
Clegs Chilled Foodservice			○				○	
Creed Foodservice	○	○		○	○	○		○
Fife Creamery			○					
GC Birchall				○				
Harlech Foodservice	○	○		○	○	○		○
HN Nuttall	○	○		○	○	○		○
KFF Foodservice	○	○		○				
Lomond Fine Foods	○	○		○	○	○		○
MKG	○	○		○	○	○		○
Philip Dennis Foodservice	○	○		○	○	○		○
The Little Food Company						○		

Trevors Foodservice	○	○	○	○	○	○
Turner & Price	○	○	○	○	○	○
Yearsley Group		○				

Contract Management

- Latest Contract Review Meeting: TBC

Hot Beverage Dispensing Equipment & Ingredients

Supply and distribution of hot beverage ingredients, equipment and associated products

Start: 06/01/20 End: 05/01/24

Current status In 2 years' fixed period. Option to extend by 2 x further years; extension will be issued in/around November 2021 and November 2022

OJEU Process Restricted Procedure. Supplies. Ref: 2019-OJS-304819
Hunter Ref: CAT11048-TU

Call off guidelines

- Call off via:
 1. Direct award without re-opening competition, or
 2. Mixture of direct award and mini-competition (New), or
 3. Mini competition
- Lotted by category not region; therefore all suppliers in that Lot must be invited to bid
- See Buyers Guide & Tender Evaluation Report for full details
- Further competition service available, free of charge, to TUCO members

Framework Savings FY 18/19 – 0.04%

Category Manager Nicola Mellor

Pricing Annually

Suppliers	Lot 1	Lot 2
Bewleys Ltd	○	
Bridge Coffee Roasters	○	○
Café Direct Plc	○	○
Cafeology Ltd	○	○
Coffee Conscience Ltd	○	○
Lofbergs Ltd	○	○
Matthew Algie	○	○
Ringtons	○	○
Tchibo Coffee Int Ltd	○	○
The Nairobi Coffee & Tea Co Ltd	○	
York Coffee Emporium Ltd		○

Contract Management

- New price lists available: TBC
- Next Contract Review Meeting: TBC

Design & Installation

Services framework providing access to **Customer Experience Design (Lot 1)** and **Kitchen and Counter Design, Manufacture and Installation (Lot 2)**

Start: 01/04/18 End: 31/03/22

Current status	In 2 years fixed period. Option to extend by 2 further years; final extension to 31/03/22 has been applied	
OJEU Process	Restricted Procedure. Services. Ref: 2017/S 183-375251	
Call off guidelines	<ul style="list-style-type: none"> Call off via: <ol style="list-style-type: none"> Direct award without re-opening competition <i>or</i> Mini competition See Buyers Guide & Tender Evaluation Report for full details Further competition service available, free of charge, to TUCO members 	
Framework Savings		
Category Manager	Nicola Mellor	
Pricing		
Suppliers	Lot 1	Lot 2
442 Design Ltd-	○	
Atlantic Graphic Solutions-	●	
HK Project		○
Promart Manufacturing		○
PSV Design-	○	
Restaurant Design Associates	○	○
ScoMac Catering Equipment		○
Contract Management	<p>Please note that since the award of the framework we have been notified of the following:</p> <p>Atlantic Graphic Solutions entered into Administration on 21st December 2020.</p>	

Kitchen Equipment Maintenance, Deep Clean & Ventilation Ducting Services

A services DPS agreement providing access to Kitchen Equipment Maintenance (Lot 1), Refrigeration Equipment Maintenance (Lot 2), Dishwashing Equipment Maintenance (Lot 3), Kitchen Deep Clean (Lot 4), Kitchen Ventilation & ducting cleaning (Lot 5) and One Stop Shop (Lot 6)

Start: 01/04/19 End: 31/03/23

Current status	Agreement within 3rd year of a 4 year agreement.
OJEU Process	DPS. Services TUCO Ref: CAT11033-TU OJEU Ref: 2018/S 247-569140
Call off guidelines	<ul style="list-style-type: none"> Call off via: <ol style="list-style-type: none"> Completion of stage 2 (ITT) Lotted by category not region; therefore all suppliers in that Lot must be invited to bid See Buyers Guide for full details Second stage ITT service available, free of charge, to TUCO members
Framework Savings	Process Savings £6k
Category Manager	Kim Ashley
Pricing	N/A Pricing managed by TUCO member based on their Stage 2 award agreement

Supplier/Lot	1	2	3	4	5	6
Advent Catering Equipment Limited	○	○	○			
ARK Wals Ltd	○	○	○			
Aspen Maintenance Services Ltd	○	○	○	○	○	○
Automatic Cooling Engineers		○				
Barnsley Refrigeration Services Ltd		○				
Buttress Group Limited (T/A Crystaltech Services Ltd)			○			
Catertech Services Ltd	○	○	○	○	○	○
Clarke Deep Cleaning Solutions Ltd				○	○	
CMK Kitchen & Ventilation Specialists Ltd				○	○	
Collingham Catering Services Ltd	○	○	○			
Crowther & Shaw		○				
Duct Hygiene Limited					○	
Ductbusters Ltd					○	
Fortis HMS Ltd				○	○	
Francis Commercial Kitchen Services Ltd	○		○	○	○	
Hatherley Commercial Services LTD	○	○	○			
JLA Limited	○	○	○			
McAlpine Grant Ilco Limited		○				
McFarlane Telfer Ltd	○	○	○			
Meridian Catering Engineers Ltd	○	○				
Merlin Catering & Refrigeration Services Ltd	○	○	○			

North West Catering Engineers (NWCE) Ltd	○		○			
Overclean Ltd				○	○	
Premier Clean UK Ltd				○	○	
Quantaqua Limited				○	○	
ScoMac Catering Equipment Ltd	○	○	○			
Sime Catering Equipment Ltd	○	○	○			
Swift Maintenance (1973) Limited	○	○	○			
Sylvester Keal Ltd	○	○	○	○	○	○
The Acme Facilities Group Limited	○	○	○			
Thermoserv Ltd	○	○	○	○	○	○
TWO Services Ltd	○	○	○	○	○	○

Contract Management

DCUK FM removed as declined to sign DPS agreement. Indepth removed as no longer wish to be part of agreement.

Milk, Dairy, Morning Goods & Bread

Supply and distribution of Milk to HE/FE (Lot 1), Local Authorities (Lot 2), HE/FE Fairly traded (Lot 3), Bread & Morning Goods to HE/FE (Lot 4), Bread & Morning Goods to Local Authorities (Lot 5), and Artisan Cheeses to HE/FE (Lot 7). *NB: Lot 6 not awarded due to lack of interest from suppliers*

Start: 24/10/16 End: 23/01/22

Current status	Extended (5 th year due to COVID) and to allow for retender. Being retendered in 2021 (<i>see new agreements</i>)
OJEU Process	Restricted. Supplies. Ref: 2016/S 083-147013
Call off guidelines	<ul style="list-style-type: none"> • Call off via: <ol style="list-style-type: none"> 1. Ranked <i>or</i> 2. Mini competition • Lotted by category not region; therefore all suppliers in that Lot must be invited to bid • See Buyers Guide & Tender Evaluation Report for full details • Further competition service available, free of charge, to TUCO members
Framework Savings	FY 18/19 – 5.14% (<i>Source: Quenelles</i>)
Category Manager	Hannah Myton-Wright
Pricing	Option to review every 6 months

Suppliers	1	2	3	4	5	7
Acorn			○			
Bako	○	○		○	○	○
Cotteswold	○	○			○	
Coultons				○	○	
Dairy Link (Bates)	○	○				
Dairy Link (Farmer Dawson)			○		○	
Dairy Link (Mortons)	○	○			○	
Dairy Link (Wells Farm)	○	○			○	
Dairy Link (NEMI & Clifton)		○	○			
Embleton Hall		○				
GC Birchall	○	○				
Henllan				○	○	
Morris				○	○	
Mortons		○				
Pensworth	○		○			
Ron Chalker		○		○	○	
SB Supplies				○	○	
The Capital Dairy	○	○	○			
Thomas Ridley						○
West Country Milk		○	○			○
West Horsley	○					○
Wrights	○					

Contract Management

- Anglia opted to withdraw from the framework. B&S have ceased trading
 - Latest Contract Review Meeting: 18th February 2019
 - Tomlison's ceased trading 13.10.19
 - Current agreement to be extended further whilst the retender is done.
-

Recruitment Services for Temporary & Permanent Catering Staff

Services framework providing access to catering staff in London (Lot 1), Midlands (Lot 2), NE England (Lot 3), NW England (Lot 4), SE England (Lot 5), SW England (Lot 6), N Wales (Lot 7), S Wales (Lot 8), N Scotland (Lot 9), W Scotland & NI (Lot 10) and E Scotland (Lot 11)

Start: 01/09/16 End: 31/08/21

Current status	Being retendered in 2021 (<i>see new agreements</i>) Extended to 5 years due to re-tendering not taking place during the COVID-19 Pandemic										
OJEU Process	Restricted Procedure. Services. Ref: 2016/S 174-313325										
Call off guidelines	<ul style="list-style-type: none"> Call off via: <ol style="list-style-type: none"> Direct award without re-opening competition, <i>or</i> Mini competition Lotted by region; therefore only invite suppliers, awarded to that regional lot, to bid See Buyers Guide & Tender Evaluation Report for full details also rate sheets by supplier Further competition service available, free of charge, to TUCO members 										
Framework Savings	FY 18/19 – 1.8%										
Category Manager	Nicola Mellor										
Pricing											
Suppliers/Lot	1	2	3	4	5	6	7	8	9	10	11
Angel Human Resources	●		●		●	●					
ASA International									●	●	●
Blue Arrow	●	●	●	●	●	●	●	●	●	●	●
Kellan Group t/a Berkeley Scott	●	●	●	●		●					
Preface Recruitment	●										
Prochoice Recruitment		●									
Reed Specialist Recruitment	●	●	●	●	●	●			●	●	●
Search Consultancy		●		●	●				●	●	
Verve Personnel		●		●							
Contract Management	<ul style="list-style-type: none"> Neway declined the latest framework extension and were removed from the supplier list Brightwork have removed themselves from the framework as they are no longer able to supply. 										

Sandwiches & Associated Products

Supply and distribution of **Retail Sandwiches (Lot 1)**, **Catering Sandwiches (Lot 2)** **Food to Go (Lot 3)** and **One stop shop (Lot 4)**

Start: 01/07/18 End: 30/06/22

Current status	Two-year agreement with option to extend by 2 further years; currently moving into final year extension period.
OJEU Process	Restricted Procedure. Supplies. TUCO Ref: CAT11038-TU OJEU Ref: 2018/S 032-069438 Award Ref: 2018/S 128-291355
Call off guidelines	<ul style="list-style-type: none"> • Call off via: <ol style="list-style-type: none"> 1. Direct award without re-opening competition 2. Mixture of direct award and mini competition (New) 3. Mini competitions • Lotted by category not region; therefore, all suppliers awarded to Lot must be invited to bid • See Buyers Guide for full details • Further competition service available, free of charge, to TUCO members
Framework Savings	
Category Manager	Kim Ashley
Pricing	Annual review

Suppliers	Lot 1	Lot 2	Lot 3	Lot 4
Castell Howard Foods-	○			
Deli Lites Ireland	○	○	○	○
Freshways Unlimited Company	○	○	○	○
Ginsters	○		○	
Lime Tree Foods t/a Sandwich King	○	○	○	○
On a Roll Sandwich Company	○	○	○	○
PJ's Foods	○	○	○	○
Raynor Foods	○	○		
Simply Lunch	○	○	○	○
The Good Food Company of Harefield t/a Impress Sandwiches	○	○	○	○
The Real Wrap Co	○	○	○	○
The Soho Sandwich Company	○	○	○	○
The Tuck Box (Andover)	○	○	○	○
Tiffin Sandwiches/Street Eats	○	○	○	○
Wrightington Wigan & Leigh NHS Foundation Trust	○	○	○	○

Contract Management

- Since the award of the agreement, Capital Catering, Hakens Quality Foods, The Good Food Chain and Adelle have ceased trading. **Tiffin Sandwiches Ltd and Street Eats have merged back office services and are offering joint bids for call offs. Please treat them as one company.**
 - Last Contract Review Meeting: December 2020
-

Soft Drinks, Fruit Juice Concentrate & Associated Products & Services

Supply and distribution of Carbonated Soft Drinks (Lot 1), Still Soft Drinks including fruit juice, smoothies and flavoured milk (Lot 2) Sports, health and energy drinks (Lot 3), Bottled water including carbonated and flavoured water (Lot 4) and Concentrated juice and dispensers (Lot 5)

Start: 01/10/18 End: 30/09/21

Current status In 2 years fixed period. Option to extend by 2 further years; extension will be issued in/around March 2020

OJEU Process Restricted Supplies Ref: 2017/S 244-509042

Call off guidelines

- Call off via:
 1. Direct award without re-opening competition, *or*
 2. Mixture of direct award and mini competition (New), *or*
 3. Mini competition
- Lotted by category not region; therefore, all suppliers in that Lot must be invited to bid.
- See Buyers Guide & Tender Evaluation Report for full details also rate sheets by supplier.
- Further competition service available, free of charge, to TUCO members

Framework Savings FY 18/19 – 19.51% on CCE and 0.22% on Peros (*Source:*)

Category Manager Mandy Johnston

Pricing

Suppliers	1	2	3	4	5
AG Barr	○	○	○	○	
Batley's Foodservice	○	○	○	○	
Bewleys	○	○	○	○	○
Bidfood	○	○	○	○	
Brakes	○	○	○	○	
Catering Services Supplies					○
Coca Cola Enterprises	○	○	○	○	
Creed Foodservice	○	○	○	○	
Janes Beverages Foodservice					○
Krogab					○
LR Suntory	○	○	○	○	
M&S Catering Supplies	○	○	○	○	
Tchibo Coffee International					○

Contract Management

- Latest Contract Review Meeting: November 2020.
- Bewleys have requested to come off this framework due to a reduction in soft drinks and that their products are available via the Hot Beverages agreement.

Sustainable Food Waste Management Services

Services framework providing access to On-site food waste management (Lot 1), Disposable Cups (Lot 2), Coffee Grounds (Lot 3), Off-site sustainable food waste collection service (Lot 4) and Waste Oil Recycling (Lot 5)

Start: 01/08/17 End: 31/07/21

Current status Extension issued for 3rd year of the agreement

OJEU Process DPS Services Ref: 2017/S 099-196367

Call off guidelines

- Call off via:
 1. Completion of stage 2 (ITT)
- Lotted by category not region; therefore, all suppliers in that Lot must be invited to bid
- See Buyers Guide & Tender Evaluation Report for full details.
- Further competition service available, free of charge, to TUCO members

Framework Savings

Category Manager Mandy Johnston

Pricing N/A Pricing managed by TUCO member based on their Stage 2 award agreement

Suppliers	1	2	3	4	5
Biotech Europe	○	○	○		
Biffa		○	○	○	○
Elleteq Ltd		○	○	○	
Keenan Recycling		○	○	○	
Olleco		○	○	○	○
Organic Waste Logistics	○	○	○	○	
PKL Group		○	○		
ReFood				○	
Tamar Energy (Holdings)		○	○		
Warren Group		○	○	○	

Contract Management

- Latest Contract Review Meeting:
- Contract has been extended until 31/10/21.
- Tender renewal is in progress.

Provision of Temporary Structures

A services DPS agreement providing access to Temporary Kitchens, Equipment & Bars (Lot 1), Large Event Marquees & Temporary Structures (Gable width over 12m) (Lot 2), Small Event Marquees & Temporary Structures (Gable width up to 12m) (Lot 3) and Turnkey solution for Temporary Kitchens, Marquees & Temporary Structures (Lot 4)

Start: 04/05/20 End: 03/05/24				
Current status	Agreement within 1 st of 4 year agreement			
OJEU Process	DPS Services. Supplies. TUCO - CAT11047-TU; OJEU – 2020/S 027-063353			
Call off guidelines	<ul style="list-style-type: none"> Call off via: <ol style="list-style-type: none"> Completion of stage 2 (ITT) Lotted by category not region; therefore all suppliers in that Lot must be invited to bid See Buyers Guide for full details Second stage ITT service available, free of charge, to TUCO members 			
Framework Savings	Process Savings £6k			
Category Manager	Nicola Mellor			
Pricing	N/A Pricing managed by TUCO member based on their Stage 2 award agreement			
Suppliers	Lot 1 Lot 2 Lot 3 Lot 4			
Berry Marquees		●	●	
Danco Plc		●	●	
Pinnacle Marquees (UK) Ltd	●	●	●	●
PKL Group (UK) Ltd	●			
Relocatable		●	●	
Stockbridge Marquees			●	
Field and Lawn		●	●	

Contract Management

2nd annual review April 2022

Vegetarian & Vegan

Supply and distribution of **Specialist Vegan & Vegetarian Pre-Packed Foods & Ingredients (Lot 1), Grab and Go (Lot 2) and One Stop Shop (Lot 3)**

Start: 15/04/19 End: 14/04/21

Current status	In 2 years, fixed period. Option to extend by 2 further years; extension will be issued in/around November 2020		
OJEU Process	Open Procedure. Supplies. Ref: 2018/S 235-536943		
Call off guidelines	<ul style="list-style-type: none"> • Call off via: <ol style="list-style-type: none"> 1. Direct award without re-opening competition, <i>or</i> 2. Mixture of direct award and mini competition (New), <i>or</i> 3. Mini competition • Lotted by category not region; therefore, all suppliers in that Lot must be invited to bid • See Buyers Guide & Tender Evaluation Report for full details. • Further competition service available, free of charge, to TUCO members 		
Framework Savings			
Category Manager	Mandy Johnston		
Pricing			
Suppliers	Lot 1	Lot 2	Lot 3
Bewleys		○	
Bidfood	○	○	○
Brakes	○	○	○
Creed-	○		
Lomond	○		
Vegetarian Express	○		
Contract Management	<ul style="list-style-type: none"> • Latest Contract Review Meeting: 7th February 2019 • Preparing contract review meeting April 2021 		

Vending

Supply and distribution of Confectionery Snacks / Ambient (Lot 1), Food including Sandwiches chilled (Lot 2), Beverages, bottles and cans (Lot 3), Beverages, hot drinks (Lot 4), Fully Managed Vending Machine Service including Reverse Vending (Lot 5), Self-Fill machines only (Lot 6), Reverse vending (Lot 7), Retail/Convenience Store Vending (Lot 8), Mobile Vending (Lot 9), Express Vending (Lot 10) and Telemetry System (Lot 11)

Start: 01/10/20 End: 30/09/24

Current status New agreement. Agreement within 1st of 4-year agreement.

OJEU Process Dynamic Purchasing System

Services

TUCO Ref: CAT11050-TU

OJEU Ref: 2020/S 035-083929

- Call off guidelines
- Call off via:
 1. Completion of stage 2 (ITT)
 - Lotted by category not region; therefore all suppliers in that Lot must be invited to bid
 - See Buyers Guide for full details
 - Second stage ITT service available, free of charge, to TUCO members

Framework Savings

Category Manager Mandy Johnston

Pricing N/A Pricing managed by TUCO member based on their Stage 2 award agreement

Suppliers/Lot	1	2	3	4	5	6	7	8	9	10	11
Abercromby Ltd	○	○	○	○	○			○			
Aeguana Ltd	○	○	○	○		○		○			
Broderick Group					○	○	○			○	
Bulk Vending Systems	○		○	○	○	○		○		○	○
Cymraeg	○		○	○	○	○				○	○
DC7 Vending	○		○	○	○	○	○			○	
Eden Springs										○	
Excel Vending	○	○	○	○	○	○	○	○		○	○
Ideal Vending	○	○	○	○	○	○	○	○		○	○
JW Vending	○	○	○	○	○	○		○		○	
Mother Group Ltd	○	○	○		○	○		○			
Options Management							○			○	
Refresh Vending	○	○	○	○	○	○		○		○	
Selecta UK	○	○	○	○	○	○	○	○		○	○
Upton Group	○		○	○	○	○		○			
VH Graddon					○			○			
WEAREVIRI, PART OF THE WORK PERK	○	○	○		○			○			
Wilkes Vending Services	○	○	○	○	○	○					

New Agreements

The Contracting team are currently working on retendering the following agreements:

If you would like to get involved, then contact the relevant Category Manager to join the tender working party. Or you may have a supplier that may be interested in participating.

Fresh Milk & Bread Strategy is being reviewed and documents to be drafted up. Put on hold due to extension of 5th year but will get underway so that a new agreement is in place by 24.01.22
Hannah Myton-Wright

Temporary Staff ITT's are currently being evaluated.
Nicola Mellor

Fresh/Frozen Meat & Poultry **Butchered** Strategy being prepared and tender documents to be drafted.
Kim Ashley

TUCO White Label Delivery App Tenders due back 15th April 2021 for a single provider. Contract due to start end August 2021

Food Waste Management Framework Agreement Strategy agreed July 2021. Tender issued 10/08/2021. Tenders due back 13th September 2021. Contract due to start 1st November 2021. Lots have been increased from 5 to 9 Lots as below:

Lot 1 On-Site Food Waste Innovation

Lot 2 - Lot 2 Waste Disposable Cups

Lot 3 - Waste Coffee Grounds

Lot 4 - Off Site Food Waste Collection

Lot 5 – Food Waste Oil Collection and Disposal Service

Lot 6 - Catering Packaging (glass, cardboard, plastic, single use plastic, tin, tetra, etc.) Collection and Recycling Service

Lot 7 - Compostable Packaging Waste Collection Service

Lot 8 - Food Waste Management Systems

Lot 9 - Surplus Catering Equipment