

## TUCO Combined South-East/South-West Regional Meeting

Tuesday 29<sup>th</sup> March 2022 from 3:00 pm to 5:00 pm

Hopkins 101 Room, University of Reading, Whiteknights Campus, Reading RG6 6UR

Chairs – Manish Shah (South East) and Nick Leach (South West)

### A G E N D A

- |  |        |
|--|--------|
| 1. Welcome, Introductions and Apologies          | Chairs |
| 2. Overview of the Brakes Food Event             |        |
| 3. Member updates                                | All    |
| 4. TUCO Framework Update                         | Hannah |
| 5. TUCO Academy Update                           | Sarah  |
| 6. TUCO Board Update – Non-Exec Directors report | Manish |
| 7. TUCO Online                                   | All    |
| 8. Sustainability                                | Matt   |
| 9. AOB   |        |
| • Format of future meetings                      | All    |
| • Retirement of Nick Leach                       |        |
| 10. Date of Next meeting                         |        |

# TUCO Framework Report

Submitted by Jane Eve, Head of Contracts

Jane.eve@tuco.ac.uk

Version: January 2022

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## About TUCO's framework agreements

### We currently use 3 types of procedure under Public Contracts Regulations 2015

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- Restricted** The 2 stage, restricted procedure permits TUCO to "pre-qualify" suppliers based on their financial standing and technical or professional capability so as to narrow the number permitted to submit bids at the ITT stage (i.e. stage 2).
- Open** In an open procedure, anyone may submit a full tender as there is no "pre-qualification" of bidders.
- DPS** There are two stages to this procedure; similar to the more commonly used restricted procedure, stage one is the pre-qualification stage and stage two is the award stage. **TUCO have already carried out stage one in order to create a pre-qualified list of suppliers however approved users (i.e. Buyers / TUCO Members) MUST complete Stage 2.** Approved users (buyers, TUCO members) award individual local contracts through the DPS. The buyer (TUCO member) invites all potential suppliers on the DPS (authorised supplier list) or within a particular lot to participate in a further competition bid for a specific contract. Suppliers must have a minimum of 10 days to submit their tender. Suppliers are not obliged to bid. All stage 2 document templates have already been created and are available for members to download and tailor to their individual requirements before issuing to the DPS suppliers. A contract award notice must be placed within 30 days of award by the TUCO member.

FCS

### TUCO's Further Competition Service

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We recognise that some of our members do not have the resources or product knowledge to maximise the benefits of our agreements or to constantly benchmark pricing and service. That's where the TUCO FCS service can help.

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#### TUCO run FCS across the TUCO agreements

Offered for free for members, analysing your procurement methods remotely and helping you get the best deal using the TUCO frameworks. Think of it like an audit of your procurement.

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#### Offering more value for members

After speaking to some of our members about their buying practices, we know that we can provide one-on-one support to really drive down prices further.

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#### The benefits

The contracting team will help you to drive greater efficiencies and savings that are specific to your institution. The day to day procurement will remain with you but TUCO will offer the added value part: we'll carry out a review of their procurement, your buying habits, and with the permission of that member we will conduct a further competition across our agreements and refine the terms and conditions under which they're buying. Single-source or dual-source products and really leverage your position and maximise. A benefit of this is the consolidation of products into the core list so that you are benefitting fully from TUCO's net prices, which are proven to be industry leading.

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## Alcohol

Supply and distribution of Draught Beers & Cider (Lot 1), PPS Beers & Cider (Lot 2), Spirits & fortified Wines (Lot 3), Core Wines and all wines (Lot 4), One Stop Shop (Lot 5) and Independent Brewers (Lot 6)

**Start: 16/01/20 End: 15/01/23**

Current status	Extended (3 <sup>rd</sup> year) until 15 <sup>th</sup> January 2023					
OJEU Process	Restricted Procedure. Supplies. Ref: 2020/S 041-098051					
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:               <ol style="list-style-type: none"> <li>Direct award without re-opening competition, <i>or</i></li> <li>Mixture of direct award and mini-competition (New), <i>or</i></li> <li>Mini competition</li> </ol> </li> <li>Lotted by category not region; therefore all suppliers in that Lot must be invited to bid</li> <li>See Buyers Guide &amp; Tender Evaluation Report for full details</li> <li>Further competition service available, free of charge, to TUCO members</li> </ul>					
Framework Savings	Process savings £6k					
Category Manager	Hannah Myton-Wright					
Pricing	31 <sup>st</sup> March 2020 and then annually 1 <sup>st</sup> March (to include budget changes)					
<b>Supplier/Lot</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
Bidfood Unity Wines		○	○	○		
Carlsberg Marstons Brewing Company Ltd	○	○	○	○	○	
House of Townend			○	○		
JW Filshill		○	○			
LWC Drinks	○	○	○	○	○	○
Matthew Clark Wholesale	○	○	○	○	○	
Molson Coors Brewing Co	○	○	○	○	○	
SH Jones			○	○		
SIBA						○
Stewart Wines				○		
Tanners			○	○		
Contract Management	<ul style="list-style-type: none"> <li>Heineken no longer delivering direct (via Matthew Clark Wholesale or LWC)</li> <li>Suppliers can review pricing March 2020; then remains fixed for 12 months</li> <li>Contractual terms have now been finalised with Carlsberg and their price files are available to view and download from their supplier webpage (July 20)</li> <li>Annual contract review meetings (2021) took place over MS Teams on 2<sup>nd</sup> February</li> <li>CRMS for 2022 are scheduled to take place in February (7<sup>th</sup> &amp; 8<sup>th</sup>)</li> <li>Carlsberg have changed their name from Carlsberg UK to Carlsberg Marstons Brewing Company Ltd. No change to company number or requirement to novate the contract.</li> </ul>					

## Catering Light & Heavy Equipment

Supply and distribution of **Light Catering Equipment – one stop shop (Lot 1)**, Catering Uniforms (Lot 2), Sustainable Alternatives to Disposables (Lot 3), Cookware (Lot 4), Refrigeration (Lot 5), Cold Rooms / Walk in Freezers (Lot 6), Ware washing (Lot 7), Ventilation (Lot 8), Heavy Appliances (Lot 9) and Heavy Equipment – one stop shop (Lot 10)

**Start: 13/11/18 End: 12/11/22**

Current status	Extended (4 <sup>th</sup> year) until 12 <sup>th</sup> November 2022									
OJEU Process	Restricted Procedure. Supplies. Ref: 2018/S 087-195129									
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:               <ol style="list-style-type: none"> <li>Direct award without re-opening competition, <i>or</i></li> <li>Mixture of direct award and mini-competition (New), <i>or</i></li> <li>Mini competition</li> </ol> </li> <li>Lotted by category not region; therefore all suppliers in that Lot must be invited to bid</li> <li>See Buyers Guide &amp; Tender Evaluation Report for full details</li> <li>Further competition service available, free of charge, to TUCO members</li> </ul>									
Framework Savings	Process savings £6k									
Category Manager	Natalie Phillips									
Pricing	Annually									
<b>Suppliers/Lot</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
All Purpose-	○	○	○							
Alliance	○		○							○
Brakes	○	○	○	○	○	○	○	○	○	○
Bunzl	○	○		○	○		○		○	○
Buttress (Maid Aid)							○			
Comax	○	○	○							
Foster						○				
HG Stephenson	○	○	○						○	
<b>Hobart</b>				○			○			
JLA				○	○					
Kitchequip	○			○	○	○	○		○	○
Catering 24 (formerly Magenta)	○		○							
MWUK (Alexandra)		○								
Nisbets	○	○	○	○	○	○			○	○
RH Hall				○	○		○		○	○
Stephens Catering	○			○	○	○	○			
Swift Maintenance					○	○	○	○	○	○
<b>True Refrigeration</b>					○					
WV Howe	○			○			○		○	○
Whitco Catering				○		○		○	○	○
Williams						○				

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Contract Management

- Recent container order for Eco-2-Go cups saved one of our members £3.5k on their order
  - Latest Contract Review Meeting: Scheduled for 24<sup>th</sup> October 2019
  - Research with TUCO & True Refrigeration. The piece will supply an in-depth look at the future food trends, and wider catering industry requirements that will affect the foodservice market in the near and distant future.
  - Magenta are now called Catering 24
  - Eco-2-Go have a number of new products coming out including protein and dessert pots with attached lids and hotdog trays
  - Framework extended for 1 year.
  - Oct 20 – Bidfood have withdrawn from the supply of Heavy equipment (Lots 4,5,6,7 & 9)
  - Jan-22 – Bidfood have confirmed complete withdrawal from the framework for all lots.
  - Contract Review Meetings (2021) took place on 19<sup>th</sup> & 29<sup>th</sup> November.
  - Large price increases expected due to current supply chain issues in the UK and globally.
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## Catering Innovation & Concept Solutions (CICS)

Supply and distribution of European Food (Lot 1), Asian food (Lot 2), North & South American food (Lot 3), ROW food (Lot 4), Sweet treats (Lot 5), Bakery, Bread & Coffee shop (Lot 6), Drinks - non-alcoholic (Lot 7), Drinks - alcoholic (Lot 8), Premium concepts (Lot 9), Rented space / licenced or “master licensee” model (Lot 10), Technology/equipment (Lot 11)

**Start: 01/06/21 End: 31/05/24**

Current status New agreement. Agreement within 1st of 5-year agreement.

OJEU Process Dynamic Purchasing System  
Supplies/Services  
TUCO Ref: CAT11053-TU  
FTS Ref: 2021/S 000-006988 (published 6<sup>th</sup> April)

Call off guidelines

- Call off via:
  1. Completion of stage 2 (ITT)
- Lotted by category not region; therefore all suppliers in that Lot must be invited to bid
- See Buyers Guide for full details
- Second stage ITT service available, free of charge, to TUCO members

Framework Savings

Category Manager Hannah Myton-Wright

Pricing N/A Pricing managed by TUCO member based on their Stage 2 award agreement

### Suppliers/Lot

	1	2	3	4	5	6	7	8	9	10	11
BGL Reiber											○
Bombay Halwa	○	○	○	○							
Change Please							○		○	○	
Chicken Joes	○	○	○	○							
Costa Coffee									○		
Dawn Foods						○					
Delice DeFrance						○					
Freshfayre						○					
Funnybones			○								
Fwip					○						
Gamtol Ltd t/a Monika											○
King Asia		○									
Kitchen Operating System											○
Navitas Digital Safety Limited											○
Nestle UK Ltd									○		
Nutritics											○
Pasta King	○	○	○								
Platinum Foods				○		○					
Pre-order Pods											○

Rollover			○				○					
<b>Suppliers/Lot</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	
Sessions Market	○	○	○			○				○		
SeeWoo UK Limited		○								○		
SV365Technologies											○	
Theos Food Company	○											
TUGO	○		○	○								
UCC Coffee Ltd									○			
Vegetarian Express	○	○	○	○		○						
Contract Management												

- SQ next closes on 18<sup>th</sup> February 2022.



## Convenience Retail

Supply and distribution of convenience retail products and services. Lot 1 Confectionery, Snacks and Soft Drinks, Lot 2 Cakes (Ambient, Chilled, Fresh & Frozen), Lot 3 Convenience Retail Grocery (Ambient, Chilled Fresh & Frozen), Lot 4 Convenience Retail Alcohol, Lot 5 Convenience Retail Non-Food, Lot 6 Cigarettes, Tobacco, E-Cigarettes and associated products, Lot 7 One Stop Shop (incl. all above)

**Start: 01/07/2020 End: 30/06/2022**

Current status **New Agreement.** Agreement awarded for a minimum of two years with an optional 2 year extension taken in one year increments until 30<sup>th</sup> June 2024.

OJEU Process Open Procedure  
OJEU Ref: 2019/S 244-599508, TUCO Ref: CAT11046-TU, Award Ref: 2020/S 128-314867

Call off guidelines

- Call off via:  
Direct award without re-opening competition, *or*  
Mixture of direct award and mini competition (New), *or*  
Mini competition
- Lotted by category not region; therefore, all suppliers in that Lot must be invited to bid
- See Buyers Guide for full details
- Further competition service available, free of charge, to TUCO members

Framework Savings Process Savings £6k

Category Manager Mandy Johnston

Pricing All pricing submissions to be valid until 1st July 2020  
Following this price reviews will be carried out bi-annually (every 6 months) for all products.

Supplier/Lot	1	2	3	4	5	6	7
AF Blakemore & Son Ltd			○	○	○	○	○
Adamsons Drinks Ltd	○						
BB Foodservice	○		○	○	○	○	○
BFS Group T/A Bidfood	○	○					
Brakes	○	○					
Chapple & Jenkins	○			○			
Dunsters Farm	○						
Fulfil UK		○					
Handmade Speciality Products		○					
J.W. Filshill Ltd	○		○	○	○	○	○
LWC Drinks				○			
M1 Confectioners	○						
Nisa Retail							○
Premcrest Ltd	○	○	○		○		
Sugro Distribution Ltd	○						
Total number per lot	10	5	4	5	4	3	4

Contract Management

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1<sup>st</sup> annual review July 2021. Nisa Retail not yet available until terms and conditions agreed.

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## Disposables & Kitchen Chemicals

### Supply and distribution of Disposable Products (Lot 1A), Reusable Alternatives to Disposables (Lot 1B), Chemicals (Lot 2) and Allergen Labelling Software System (Lot 3), One Stop Shop (Lot 4)

Start: 16/12/19 End: 15/12/23

Current status	In 2 years, fixed period.
OJEU Process	Open Procedure. Supplies. OJEU Ref: 2020/S 008-013400
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:           <ol style="list-style-type: none"> <li>Price weighting change only, <i>or</i></li> <li>Mini competition</li> </ol> </li> <li>Lotted by category not region; therefore, all suppliers in that Lot must be invited to bid</li> <li>See Buyers Guide &amp; Tender Evaluation Report for full details</li> <li>Further competition service available, free of charge, to TUCO members</li> </ul>
Framework Savings	FY 18/19 – 0.85%
Category Manager	Natalie Phillips
Pricing	Annually

Supplier/Lot	Lot 1a	Lot 1b	Lot 2	Lot 3	Lot 4
All Purpose Cleaning and Catering Supplies Ltd	○	○	○	○	○
Alliance Disposables Ltd	○	○	○	○	○
Arrow County Supplies	○		○		
BCS	○		○		
BFS Group Ltd T/A Bidfood	○	○	○	○	○
Bowak Ltd	○		○	○	
Bunzl Catering Supplies	○	○	○		
Diversey Ltd			○		
GMC CORSEHILL LTD	○		○		
H.G. Stephenson Ltd	○	○	○	○	○
HAMILTON & POLLOCK (2012) LTD	○				
Industrial Cleaning Supplies (Liverpool Limited)	○	○	○	○	○
Instock Disposables Limited	○	○	○	○	○
KeepCup Ltd		○			
Lothian Supply Company Ltd	○	○	○	○	
Magenta (UK) Ltd	○	○	○		○
Nivek Catering Supplies Limited	○	○	○	○	○
Planglow Ltd.				○	
TRI-STAR PACKAGING SUPPLIES LTD	○				
UNICO LTD	○	○	○		
Vertella	○	○	○	○	○
Wray Bros Ltd			○		

## Contract Management

- 1st Supplier details on the website.
- Annual contract review November 2020.
- Magenta Ltd changed name to Catering24
- PPE availability and price spikes due to COVID 19
- Industrial Cleaning Supplies (Liverpool Limited) changed name to Wareuk.com

## EPOS Systems

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Supply and distribution of EPOS SYSTEMS. Lot 1 Hardware and Software and Lot 2 Software Only.

**Start: 15/04/21 End: 14/04/23 EXT 14/04/24 & 14/04/25**

Current status	New agreement. Agreement within 1st of 4-year agreement.
OJEU Process	Dynamic Purchasing System Services TUCO Ref: CAT11054-TU OJEU Ref:
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:               <ol style="list-style-type: none"> <li>Completion of stage 2 (ITT)</li> </ol> </li> <li>Lotted by category not region; therefore all suppliers in that Lot must be invited to bid</li> <li>See Buyers Guide for full details</li> <li>Second stage ITT service available, free of charge, to TUCO members</li> </ul>
Framework Savings	
Category Manager	Jane Eve
Pricing	N/A Pricing managed by TUCO member based on their Stage 2 award agreement

Suppliers	Lot 1	Lot 2
Access Group	●	●
Bleep PLC	●	
Hardacre IT Limited t/a WRS Systems	●	☐
MCR Systems Ltd	●	☐
Zonal Retail Data Systems Ltd.	●	☐

Contract Management	<ul style="list-style-type: none"> <li>Supplier details on the website.</li> <li>Annual contract review April 2022.</li> </ul>
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## Fresh Fruit & Vegetables

Supply and distribution of Fruit and Vegetables to Members situated in London (Lot 1), North West (Lot 2), North East (Lot 3), Yorkshire & The Humber (Lot 4), West Midlands (Lot 5), East Midlands (Lot 6), South East (Lot 7), South West (Lot 8), East (Lot 9), North Wales (Lot 10), South Wales (Lot 11), Scotland (Lot 12) and Northern Ireland (Lot 13)

**Start: 01/08/18 End: 31/07/22**

Current status	In 2 years' fixed period. Option to extend by 2 further years; extension will be issued in/around February 2021												
OJEU Process	Restricted Procedure. Supplies. Ref: 2018/S 048-104924												
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:               <ol style="list-style-type: none"> <li>Direct award without re-opening competition, <i>or</i></li> <li>Mixture of direct award and mini-competition (New), <i>or</i></li> <li>Mini competition</li> </ol> </li> <li>Lotted by region; therefore only invite suppliers, awarded to that regional lot, to bid</li> <li>See Buyers Guide &amp; Tender Evaluation Report for full details</li> <li>Further competition service available, free of charge, to TUCO members</li> </ul>												
Framework Savings	FY 18/19 – 5.14% and 2.85% ( <i>Source: Quenelles</i> )												
Category Manager	Jane Eve												
Pricing	Option to review quarterly												
<b>Suppliers/Lot</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
Accent Fresh									○				
Brakes	○	○	○	○	○	○	○	○	○	○	○	○	○
Country Fresh			○	○	○	○			○				
Creed	○	○	○	○	○	○	○	○	○		○		
AM Bailey(E Sidwell)					○	○							
Entremettier	○						○	○					
Ferryfast t/a Worcester Produce					○	○							
Fresh n Fruity	○					○	○		○				
Freshview Foods		○			○	○				○			
GW Price		○	○	○		○							
George Anderson													○
Harvest Fine Foods							○	○					
J&R								○					
John Palin				○		○							
Kale & Damson	○				○	○	○	○	○				
Mark Murphy													○
Millside Barrowcliffe				○	○	○							
Oliver Kay	○	○	○	○	○	○	○	○	○	○	○		

Suppliers/Lot	1	2	3	4	5	6	7	8	9	10	11	12	13
Oncore t/a Fresh Produce		○											
R Noone		○											
Ralph Livesey		○	○	○	○	○				○			
Reynolds Catering	○	○	○	○	○	○	○	○	○	○	○	○	
Ribble Farm Fare		○	○	○	○	○				○			
Ron Chalker		○	○	○					○	○			
Set Produce		○											
Sherringham's Fine Foods	○												
Start Fresh			○		○	○							
Stuarts Foods			○	○		○			○				
The Veg Factor					○	○			○				
Total Produce		○	○		○	○		○		○	○	○	
Winster Foods		○	○	○	○	○							

Contract Management

- Latest Contract Review Meeting: October 2021
- Total Produce purchased Mark Murphy with the merger completing November 2018 therefore Total Produce prices will now apply to Mark Murphy
- Pilgrim requested to be removed from the Framework
- Equilibrium t/a Fresh Range have requested to be removed from the Framework
- Linkclass (London) business has been wound up – notification received 12 January 2022

## Fresh Butchered Meat & Poultry

### Supply and distribution of butchered meat and poultry

**Start: 01/01/21 End: 31/12/23**

Current status Awarded for 2 years with the option to extend by 2 further years .

OJEU Process Restricted Procedure. Supplies.

TUCO Ref: CAT11057-TU OJEU Ref: 2021/S 000-018470 Award Reference:

Call off guidelines

- Call off via:
  1. Direct award without re-opening competition, *or*
  2. Mixture of direct award and mini-competition (New), *or*
  3. Mini competition
- See Buyers Guide & Tender Evaluation Report for full details
- Further competition service available, free of charge, to TUCO members

Framework Savings

Category Manager Natalie Phillips

Pricing Option to review on a quarterly basis.

#### Suppliers

Bidfood	○
Brakes	○
British Premium Meats	○
Castell Howell Foods	○
CMB Foods	○
Country Valley Foods	○
County Foods Ltd	○
Douglas Willis Ltd	○
Freeman Catering Butchers	○
Harlech Food Service	○
John Sheppard Butchers	○
MC Kelly	○
McLays	○
Medina Quay	○
Midland Foods	○
MJ Birtwistle & Co	○
Mrs J C Altham & Sons	○
Owen Taylor & Sons	○
Solent Butchers	○
Underwood Meat Company	○
William White	○

Contract Management



## Fresh Seafood

Supply and distribution of fresh fish and seafood to Members situated in London (Lot 1), North West (Lot 2), North East (Lot 3), Yorkshire & The Humber (Lot 4), West Midlands (Lot 5), East Midlands (Lot 6), South East (Lot 7), South West (Lot 8), East (Lot 9), North Wales (Lot 10), South Wales (Lot 11), and Scotland (Lot 12). NB: Lot 13 not awarded due to lack of interest from suppliers from Northern Ireland.

**Start: 13/02/18 End: 01/05/22**

Current status	Framework has just been extended for 1 additional (4 <sup>th</sup> and final) year plus additional time to complete the retender exercise. <i>(see new agreements)</i>											
OJEU Process	Restricted Procedure. Supplies. Ref: 2017/S 163-335701											
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:               <ol style="list-style-type: none"> <li>Direct award without re-opening competition, <i>or</i></li> <li>Mixture of direct award and mini-competition (New), <i>or</i></li> <li>Mini competition</li> </ol> </li> <li>Lotted by region; therefore only invite suppliers, awarded to that regional lot, to bid</li> <li>See Buyers Guide &amp; Tender Evaluation Report for full details</li> <li>Further competition service available, free of charge, to TUCO members</li> </ul>											
Framework Savings	FY 18/19 – 5%											
Category Manager	Hannah Myton-Wright											
Pricing	Option to review monthly											
<b>Suppliers/Lot</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Direct Seafood	○	○	○	○	○	○	○	○	○	○	○	○
M&J Seafood	○	○	○	○	○	○	○	○	○	○	○	○
The Stickleback Fish Company	○					○	○	○				
Contract Management	<ul style="list-style-type: none"> <li>M&amp;J review pricing on a monthly basis; Direct quarterly</li> <li>Cod stocks currently affected by quotas and exchange rates; this has increased demand for other white fish alternatives (Coley)</li> <li>Latest Contract Review Meeting – 22<sup>nd</sup> February 2019</li> <li>Paradise Seafood and Celtic Fish &amp; Game have been removed from the framework as they have gained less than 10% of the business by lot following the second annual anniversary of commencement of the agreement.</li> <li>Supply to Scotland (as of September 2020) Direct Seafood can supply to most of Scotland via Campbells Brothers in Bonnyrigg.</li> <li>M&amp;J have limited supply to Scottish members following the closure of one of their depots.</li> <li>Contract review meeting for 2021 will be held over MS Teams on 15<sup>th</sup> February</li> <li>Additional extension applied to allow for the retender – suppliers advised on 29.09.21</li> </ul>											

## Grocery, Frozen & Chilled Foods

Supply and distribution of Grocery and Chilled Foods for HE & FE (Lot 1), Frozen and Chilled Foods for HE & FE (Lot 2), Chilled Foods for HE & FE (Lot 3), Grocery, Frozen and Chilled Foods for HE & FE (Lot 4), Grocery and Chilled Foods for LA's and other organisations who meet TUCO membership criteria (Lot 5), Frozen and Chilled Foods for LA's and other organisations who meet TUCO membership criteria (Lot 6), Chilled Foods for LA's and other organisations who meet TUCO membership criteria (Lot 7), and Grocery, Frozen and Chilled Foods for LA's and other organisations who meet TUCO membership criteria (Lot 8)

**Start: 01/04/19 End: 31/03/23**

Current status	2 years' fixed period. Option to extend by 2 further years; first extension to 31 <sup>st</sup> March 2022 has been applied							
OJEU Process	Restricted Procedure. Supplies. Ref: 2018/S 173-391982							
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:               <ol style="list-style-type: none"> <li>Direct award without re-opening competition, <i>or</i></li> <li>Mixture of direct award and mini-competition (New), <i>or</i></li> <li>Mini competition</li> </ol> </li> <li>Lotted by category not region; therefore all suppliers in that Lot must be invited to bid</li> <li>See Buyers Guide &amp; Tender Evaluation Report for full details</li> <li>Further competition service available, free of charge, to TUCO members</li> </ul>							
Framework Savings	FY 18/19 – 7.16%, 11.46% and 5.31% ( <i>Source: Quenelles</i> )							
Category Manager	Jane Eve & Nicola Mellor							
Pricing								
Suppliers/Lot	1	2	3	4	5	6	7	8
Batley's Foodservice	○	○		○	○	○		○
Bidfood	○	○		○	○	○		○
Blakemore Foodservice	○	○		○	○	○		○
Brakes	○	○		○	○	○		○
Clegs Chilled Foodservice			○				○	
Creed Foodservice	○	○		○	○	○		○
Fife Creamery			○					
GC Birchall				○				
Harlech Foodservice	○	○		○	○	○		○
HN Nuttall	○	○		○	○	○		○
KFF Foodservice	○	○		○				
Lomond Fine Foods	○	○		○	○	○		○
MKG	○	○		○	○	○		○
Philip Dennis Foodservice	○	○		○	○	○		○
The Little Food Company						○		

Trevors Foodservice	○	○	○	○	○	○
Turner & Price	○	○	○	○	○	○
Yearsley Group		○				

Contract Management

- Latest Contract Review Meeting: May 2021
- New pricelists from December 21 and January 2022
- Large increases expected due to current supply chain issues in the UK and globally

## Hot Beverage Dispensing Equipment & Ingredients

Supply and distribution of hot beverage ingredients, equipment and associated products

**Start: 06/01/20 End: 05/01/24**

Current status In 2 years' fixed period. Option to extend by 2 x further years; extension issued November 2021 and planned November 2022

OJEU Process Restricted Procedure. Supplies. Ref: 2019-OJS-304819  
Hunter Ref: CAT11048-TU

Call off guidelines

- Call off via:
  1. Direct award without re-opening competition, or
  2. Mixture of direct award and mini-competition (New), or
  3. Mini competition
- Lotted by category not region; therefore all suppliers in that Lot must be invited to bid
- See Buyers Guide & Tender Evaluation Report for full details
- Further competition service available, free of charge, to TUCO members

Framework Savings FY 18/19 – 0.04%

Category Manager Nicola Mellor

Pricing Annually

Suppliers	Lot 1	Lot 2
Bewleys Ltd	○	
Bridge Coffee Roasters	○	○
Café Direct Plc	○	○
Cafeology Ltd	○	○
Coffee Conscience Ltd	○	○
Lofbergs Ltd	○	○
Matthew Algie	○	○
Ringtons	○	○
Tchibo Coffee Int Ltd	○	○
The Nairobi Coffee & Tea Co Ltd	○	
York Coffee Emporium Ltd		○

Contract Management

- New price lists available: 1<sup>st</sup> January 2021
- Hefty increases are expected due to post Pandemic market, frost in Brazil, low rainfall and conflict in Columbia & Ethiopia
- Next Contract Review Meeting: August 2021

## Design & Installation

Services framework providing access to **Customer Experience Design (Lot 1)** and **Kitchen and Counter Design, Manufacture and Installation (Lot 2)**

**Start: 01/04/18 End: 31/03/22**

Current status	In 2 years fixed period. Option to extend by 2 further years; final extension to 31/03/22 has been applied	
OJEU Process	Restricted Procedure. Services. Ref: 2017/S 183-375251	
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:               <ol style="list-style-type: none"> <li>Direct award without re-opening competition <i>or</i></li> <li>Mini competition</li> </ol> </li> <li>See Buyers Guide &amp; Tender Evaluation Report for full details</li> <li>Further competition service available, free of charge, to TUCO members</li> </ul>	
Framework Savings		
Category Manager	Nicola Mellor	
Pricing		
<b>Suppliers</b>	<b>Lot 1</b>	<b>Lot 2</b>
442 Design Ltd-	○	
Atlantic Graphic Solutions-	●	
HK Project		○
Promart Manufacturing		○
PSV Design-	○	
Restaurant Design Associates	○	○
ScoMac Catering Equipment		○
Contract Management	<p>Please note that since the award of the framework we have been notified of the following:</p> <p>Atlantic Graphic Solutions entered into Administration on 21st December 2020.</p>	

## Kitchen Equipment Maintenance, Deep Clean & Ventilation Ducting Services

A services DPS agreement providing access to Kitchen Equipment Maintenance (Lot 1), Refrigeration Equipment Maintenance (Lot 2), Dishwashing Equipment Maintenance (Lot 3), Kitchen Deep Clean (Lot 4), Kitchen Ventilation & ducting cleaning (Lot 5) and One Stop Shop (Lot 6)

**Start: 01/04/19 End: 31/03/23**

Current status	Agreement within 3rd year of a 4 year agreement.
OJEU Process	DPS. Services TUCO Ref: CAT11033-TU OJEU Ref: 2018/S 247-569140
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:           <ol style="list-style-type: none"> <li>Completion of stage 2 (ITT)</li> </ol> </li> <li>Lotted by category not region; therefore all suppliers in that Lot must be invited to bid</li> <li>See Buyers Guide for full details</li> <li>Second stage ITT service available, free of charge, to TUCO members</li> </ul>
Framework Savings	Process Savings £6k
Category Manager	Li Davies
Pricing	N/A Pricing managed by TUCO member based on their Stage 2 award agreement

Supplier/Lot	1	2	3	4	5	6
Advent Catering Equipment Limited	○	○	○			
ARK Wals Ltd	○	○	○			
Aspen Maintenance Services Ltd	○	○	○	○	○	○
Automatic Cooling Engineers		○				
Barnsley Refrigeration Services Ltd		○				
Buttress Group Limited (T/A Crystaltech Services Ltd)			○			
Catertech Services Ltd	○	○	○	○	○	○
Clarke Deep Cleaning Solutions Ltd				○	○	
CMK Kitchen & Ventilation Specialists Ltd				○	○	
Collingham Catering Services Ltd	○	○	○			
Crowther & Shaw		○				
Duct Hygiene Limited					○	
Ductbusters Ltd					○	
Fortis HMS Ltd				○	○	
Francis Commercial Kitchen Services Ltd	○		○	○	○	
Hatherley Commercial Services LTD	○	○	○			
JLA Limited	○	○	○			
McAlpine Grant Ilco Limited		○				
McFarlane Telfer Ltd	○	○	○			
Meridian Catering Engineers Ltd	○	○				
Merlin Catering & Refrigeration Services Ltd	○	○	○			

North West Catering Engineers (NWCE) Ltd	○		○			
Overclean Ltd				○	○	
Premier Clean UK Ltd				○	○	
Quantaqua Limited				○	○	
ScoMac Catering Equipment Ltd	○	○	○			
Sime Catering Equipment Ltd	○	○	○			
Swift Maintenance (1973) Limited	○	○	○			
Sylvester Keal Ltd	○	○	○	○	○	○
The Acme Facilities Group Limited	○	○	○			
Thermoserv Ltd	○	○	○	○	○	○
TWO Services Ltd	○	○	○	○	○	○

Contract Management

DCUK FM removed as declined to sign DPS agreement. Indepth removed as no longer wish to be part of agreement.

## Milk, Dairy, Morning Goods & Bread

Supply and distribution of Milk & Dairy to HE/FE (Lot 1), Milk & Dairy to Local Authorities (Lot 2), Bread & Morning Goods to HE/FE (Lot 3) and Bread & Morning Goods to Local Authorities (Lot 4)

**Start: 24/01/22 End: 23/01/24**

Current status	<b>New Agreement.</b> Agreement awarded for a minimum of two years with an optional 2-year extension taken in one-year increments until 23.01.26			
OJEU Process	Restricted Procedure. Supplies. FTS Publication Ref: 2021/S 000-023203			
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:           <ol style="list-style-type: none"> <li>Direct award without re-opening competition, <i>or</i></li> <li>Mixture of direct award and mini-competition (New), <i>or</i></li> <li>Mini competition</li> </ol> </li> <li>Lotted by region; therefore only invite suppliers, awarded to that regional lot, to bid</li> <li>See Buyers Guide &amp; Tender Evaluation Report for full details</li> <li>Further competition service available, free of charge, to TUCO members</li> </ul>			
Framework Savings	Process Savings £6k			
Category Manager	Hannah Myton-Wright			
Pricing	Option to review every 6 months			
Suppliers/Lot	1	2	3	4
Cotteswold	○	○		
Dairy Link (various dairies - CJ Foods; Mortons, Wells, Creamline & Cotteswold),	○	○		
Fresh Pastures	○	○	○	○
Henllan			○	○
Kent Dairy	○	○	○	○
Morris				○
Pensworth	○	○	○	○
Reynolds	○	○		
Ron Chalker	○	○	○	○
West Country Milk	○	○	○	○
West Horsley	○		○	
Wrights	○			
Contract Management	<ul style="list-style-type: none"> <li>All submitted tender prices shall be held firm and fixed until 29 May 2022</li> </ul>			



## Provision of Temporary & Permanent Catering Staff

Services framework providing access to catering staff in Lot 1: Midlands Lot 2: North-East England  
 Lot 3: North-West England Lot 4: South-East England Lot 5: South-West England Lot 6: Wales  
 Lot 7: Scotland Lot 8: Northern Ireland

**Start: 01/10/21 End: 30/09/25**

Current status	<b>New Agreement.</b> Agreement awarded for a minimum of two years with an optional 2 year extension taken in one year increments until 30.09.25							
OJEU Process	Restricted Procedure. Supplies. Ref: 2021/S 000-006567							
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:               <ol style="list-style-type: none"> <li>Direct award without re-opening competition, <i>or</i></li> <li>Mixture of direct award and mini-competition (New), <i>or</i></li> <li>Mini competition</li> </ol> </li> <li>Lotted by region; therefore only invite suppliers, awarded to that regional lot, to bid</li> <li>See Buyers Guide &amp; Tender Evaluation Report for full details</li> <li>Further competition service available, free of charge, to TUCO members</li> </ul>							
Framework Savings	Process Savings £6k							
Category Manager	Nicola Mellor							
Pricing	Annually, with the exception of Government interventions							
Suppliers/Lot	1	2	3	4	5	6	7	8
Blue Arrow Ltd	○	○	○	○	○	○	○	○
SYFT ONLINE LIMITED (trading as Indeed Flex)	○	○	○	○	○	○	○	○
Arc Hospitality Recruitment Solutions Limited	○	○	○	○	○	○	○	○
Neuven Solutions Limited	○	○	○	○	○	○	○	○
The Kellan Group Limited	○	○	○	○	○	○	○	
ANGEL HUMAN RESOURCES LTD		○		○	○			
KSB Recruitment Consultants Ltd	○	○	○	○	○	○		
<del>MSSHOSP Ltd</del>	<del>○</del>	<del>○</del>	<del>○</del>	<del>○</del>	<del>○</del>	<del>○</del>	<del>○</del>	
Reed Specialist Recruitment	○	○	○	○	○	○	○	○
AJ Catering Staff Ltd			○	○				
<del>Anthony James Consulting Ltd</del>			<del>○</del>	<del>○</del>				
STARRYCARE UK LIMITED	○	○	○	○	○			
Search Consultancy Ltd	○	○	○	○	○	○	○	

SNS RECRUITMENT LTD				○		
Verve Personnel Ltd.	○	○	○	○	○	○
The Waiting Game (Bristol) Ltd.					○	○
Appetite4work			○	○	○	
Paterson Personnel Limited	○			○	○	

Contract Management

- Paterson and Mint removed Feb22 as failed to send required evidence requested at award
- Anthony James Consulting removed as business will go via AJ Catering instead

## Sandwiches & Associated Products

Supply and distribution of **Retail Sandwiches (Lot 1)**, **Catering Sandwiches (Lot 2)** **Food to Go (Lot 3)** and **One stop shop (Lot 4)**

**Start: 01/07/18 End: 30/06/22**

Current status	Two-year agreement with option to extend by 2 further years; currently moving into final year extension period.
OJEU Process	Restricted Procedure. Supplies. TUCO Ref: CAT11038-TU OJEU Ref: 2018/S 032-069438 Award Ref: 2018/S 128-291355
Call off guidelines	<ul style="list-style-type: none"> <li>• Call off via:               <ol style="list-style-type: none"> <li>1. Direct award without re-opening competition</li> <li>2. Mixture of direct award and mini competition (New)</li> <li>3. Mini competitions</li> </ol> </li> <li>• Lotted by category not region; therefore, all suppliers awarded to Lot must be invited to bid</li> <li>• See Buyers Guide for full details</li> <li>• Further competition service available, free of charge, to TUCO members</li> </ul>
Framework Savings	
Category Manager	Li Davies
Pricing	Annual review

Suppliers	Lot 1	Lot 2	Lot 3	Lot 4
Castell Howard Foods-	○			
Deli Lites Ireland	○	○	○	○
Freshways Unlimited Company	○	○	○	○
Ginsters	○		○	
Lime Tree Foods t/a Sandwich King	○	○	○	○
On a Roll Sandwich Company	○	○	○	○
PJ's Foods	○	○	○	○
Raynor Foods	○	○		
Simply Lunch	○	○	○	○
The Good Food Company of Harefield t/a Impress Sandwiches	○	○	○	○
The Real Wrap Co	○	○	○	○
The Soho Sandwich Company	○	○	○	○
The Tuck Box (Andover)	○	○	○	○
Tiffin Sandwiches/Street Eats	○	○	○	○
Wrightington Wigan & Leigh NHS Foundation Trust	○	○	○	○

Contract Management

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- Since the award of the agreement, Capital Catering, Hakens Quality Foods, The Good Food Chain and Adelle have ceased trading. **Tiffin Sandwiches Ltd and Street Eats have merged back office services and are offering joint bids for call offs. Please treat them as one company.**
  - Last Contract Review Meeting: December 2020
-

## Soft Drinks, Fruit Juice Concentrate & Associated Products & Services

Supply and distribution of Carbonated Soft Drinks (Lot 1), Still Soft Drinks including fruit juice, smoothies and flavoured milk (Lot 2) Sports, health and energy drinks (Lot 3), Bottled water including carbonated and flavoured water (Lot 4) and Concentrated juice and dispensers (Lot 5)

**Start: 01/10/18 End: 30/09/21**

Current status In 2 years fixed period. Option to extend by 2 further years; extension will be issued in/around March 2020

OJEU Process Restricted Supplies Ref: 2017/S 244-509042

Call off guidelines

- Call off via:
  1. Direct award without re-opening competition, *or*
  2. Mixture of direct award and mini competition (New), *or*
  3. Mini competition
- Lotted by category not region; therefore, all suppliers in that Lot must be invited to bid.
- See Buyers Guide & Tender Evaluation Report for full details also rate sheets by supplier.
- Further competition service available, free of charge, to TUCO members

Framework Savings FY 18/19 – 19.51% on CCE and 0.22% on Peros (*Source:* )

Category Manager Mandy Johnston

Pricing

Suppliers	1	2	3	4	5
AG Barr	○	○	○	○	
Batley's Foodservice	○	○	○	○	
Bidfood	○	○	○	○	
Brakes	○	○	○	○	
Catering Services Supplies					○
Coca Cola Enterprises	○	○	○	○	
Creed Foodservice	○	○	○	○	
Janes Beverages Foodservice					○
Krogab					○
LR Suntory	○	○	○	○	
M&S Catering Supplies	○	○	○	○	
Tchibo Coffee International					○

Contract Management

- Latest Contract Review Meeting: November 2021.
-

## Sustainable Food Waste Management Services

Services framework providing access to On-site food waste management (Lot 1), Disposable Cups (Lot 2), Coffee Grounds (Lot 3), Off-site sustainable food waste collection service (Lot 4) and Waste Oil Recycling (Lot 5)

**Start: 01/08/17 End: 31/07/21**

Current status	Extension issued for 3 <sup>rd</sup> year of the agreement
OJEU Process	DPS Services Ref: 2017/S 099-196367
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:               <ol style="list-style-type: none"> <li>Completion of stage 2 (Supplier Competition)</li> </ol> </li> <li>Lotted by category not region; therefore, all suppliers in that Lot must be invited to bid</li> <li>See Buyers Guide &amp; Tender Evaluation Report for full details.</li> <li>Further competition service available, free of charge, to TUCO members</li> </ul>
Framework Savings	
Category Manager	Mandy Johnston
Pricing	N/A Pricing managed by TUCO member based on their Stage 2 award agreement

Suppliers	1	2	3	4	5	6	7	8	9
Biotech Europe	●								
Biffa				●		●			
Green Eco Technologies	●								
Elleteq Ltd	●			●					
Keenan Recycling			●	●			●		
Olleco		●		●	●	●	●		●
Ramco									●

Contract Management	Lot 1 - On-Site Food Waste Innovation, Lot 2 - Waste Disposable Cups Lot 3 - Waste Coffee Grounds, Lot 4 - Off Site Food Waste Collection, Lot 5 – Food Waste Oil Collection and Disposal Service Lot 6 - Catering Packaging (glass, cardboard, plastic, single use plastic, tin.) Collection and Recycling Service. Lot 7 - Compostable Packaging Waste Collection Service. Lot 8 - Food Waste Management Systems. Lot 9 - Surplus Catering Equipment
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## Provision of Temporary Structures

A services DPS agreement providing access to Temporary Kitchens, Equipment & Bars (Lot 1), Large Event Marquees & Temporary Structures (Gable width over 12m) (Lot 2), Small Event Marquees & Temporary Structures (Gable width up to 12m) (Lot 3) and Turnkey solution for Temporary Kitchens, Marquees & Temporary Structures (Lot 4)

Start: 04/05/20 End: 03/05/24				
Current status	Agreement within 1 <sup>st</sup> of 4 year agreement			
OJEU Process	DPS Services. Supplies. TUCO - CAT11047-TU; OJEU – 2020/S 027-063353			
Call off guidelines	<ul style="list-style-type: none"> <li>Call off via:               <ol style="list-style-type: none"> <li>Completion of stage 2 (ITT)</li> </ol> </li> <li>Lotted by category not region; therefore all suppliers in that Lot must be invited to bid</li> <li>See Buyers Guide for full details</li> <li>Second stage ITT service available, free of charge, to TUCO members</li> </ul>			
Framework Savings	Process Savings £6k			
Category Manager	Nicola Mellor			
Pricing	N/A Pricing managed by TUCO member based on their Stage 2 award agreement			
Suppliers	Lot 1 Lot 2 Lot 3 Lot 4			
Berry Marquees		☐	●	
Danco Plc		☐	●	
Pinnacle Marquees (UK) Ltd	●	●	●	☐
PKL Group (UK) Ltd	●			
Relocatable		☐	☐	
Stockbridge Marquees			☐	
Field and Lawn		☐	☐	

Contract Management

2<sup>nd</sup> annual review April 2022

## TUCO White Label Delivery App

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TUCO are seeking to offer members a TUCO White Label Delivery App by creating a partnership with a single IT company (Checkfer Ltd Order Pay) on a software as a service (SAAS) model to use their platform for an agreed fee and promote this with TUCO branding.

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	<b>Start: 02/12/21 for a period of 9yrs with a break clause after 6yrs</b>
Current status	Commenced 2 <sup>nd</sup> December 2021
OJEU Process	Competitive Dialogue TUCO - CAT11055-TU; OJEU – 2021/S 000-005312

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## Vegetarian & Vegan

Supply and distribution of **Specialist Vegan & Vegetarian Pre-Packed Foods & Ingredients (Lot 1), Grab and Go (Lot 2) and One Stop Shop (Lot 3)**

**Start: 15/04/19 End: 14/04/21**

Current status	In 2 years, fixed period. Option to extend by 2 further years; extension will be issued in/around November 2020		
OJEU Process	Open Procedure. Supplies. Ref: 2018/S 235-536943		
Call off guidelines	<ul style="list-style-type: none"> <li>• Call off via:               <ol style="list-style-type: none"> <li>1. Direct award without re-opening competition, <i>or</i></li> <li>2. Mixture of direct award and mini competition (New), <i>or</i></li> <li>3. Mini competition</li> </ol> </li> <li>• Lotted by category not region; therefore, all suppliers in that Lot must be invited to bid</li> <li>• See Buyers Guide &amp; Tender Evaluation Report for full details.</li> <li>• Further competition service available, free of charge, to TUCO members</li> </ul>		
Framework Savings			
Category Manager	Mandy Johnston		
Pricing			
<b>Suppliers</b>	<b>Lot 1</b>	<b>Lot 2</b>	<b>Lot 3</b>
Bewleys		○	
Bidfood	○	○	○
Brakes	○	○	○
Creed-	○		
Lomond	○		
Vegetarian Express	○		
Contract Management	<ul style="list-style-type: none"> <li>• Latest Contract Review Meeting: April 2021</li> </ul>		

## Vending

Supply and distribution of Confectionery Snacks / Ambient (Lot 1), Food including Sandwiches chilled (Lot 2), Beverages, bottles and cans (Lot 3), Beverages, hot drinks (Lot 4), Fully Managed Vending Machine Service including Reverse Vending (Lot 5), Self-Fill machines only (Lot 6), Reverse vending (Lot 7), Retail/Convenience Store Vending (Lot 8), Mobile Vending (Lot 9), Express Vending (Lot 10) and Telemetry System (Lot 11)

**Start: 01/10/20 End: 30/09/24**

Current status New agreement. Agreement within 1st of 4-year agreement.

OJEU Process Dynamic Purchasing System

Services

TUCO Ref: CAT11050-TU

OJEU Ref: 2020/S 035-083929

- Call off guidelines
- Call off via:
    1. Completion of stage 2 (ITT)
  - Lotted by category not region; therefore all suppliers in that Lot must be invited to bid
  - See Buyers Guide for full details
  - Second stage ITT service available, free of charge, to TUCO members

Framework Savings

Category Manager Mandy Johnston

Pricing N/A Pricing managed by TUCO member based on their Stage 2 award agreement

Suppliers/Lot	1	2	3	4	5	6	7	8	9	10	11
Abercromby Ltd	○	○	○	○	○			○			
Aeguana Ltd	○	○	○	○		○		○		○	○
Broderick Group		○	○	○	○	○	○			○	
Bulk Vending Systems	○		○	○	○	○		○		○	○
Cymraeg	○		○	○	○	○				○	○
DC7 Vending	○		○	○	○	○	○			○	○
Eden Springs										○	
Excel Vending	○	○	○	○	○	○	○	○		○	○
Fairtrade Vending		○			○						
Ideal Vending	○	○	○	○	○	○	○	○		○	○
JW Vending	○	○	○	○	○	○		○		○	
Mother Group Ltd	○	○	○		○	○		○			
Options Management							○			○	
Refresh Vending	○	○	○	○	○	○		○		○	
Selecta UK	○	○	○	○	○	○	○	○		○	○
Upton Group	○		○	○	○	○		○			
VH Graddon					○			○		○	
WEAREVIRI, PART OF THE WORK PERK	○	○	○		○			○			

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Wilkes Vending  
Services

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Contract Management

- Latest Contract Review Meeting:
-

## New Agreements

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The Contracting team are currently working on retendering the following agreements:

If you would like to get involved, then contact the relevant Category Manager to join the tender working party. Or you may have a supplier that may be interested in participating.

**Design & Install** Under review, strategy document being prepared.  
Nicola Mellor

**Food Waste Management Framework Agreement** Strategy agreed July 2021. Tender issued 10/08/2021. Tenders due back 13th September 2021. Contract due to start 1<sup>st</sup> November 2021. Lots have been increased from 5 to 9 Lots as below:

Lot 1 On-Site Food Waste Innovation

Lot 2 - Lot 2 Waste Disposable Cups

Lot 3 - Waste Coffee Grounds

Lot 4 - Off Site Food Waste Collection

Lot 5 – Food Waste Oil Collection and Disposal Service

Lot 6 - Catering Packaging (glass, cardboard, plastic, single use plastic, tin, tetra, etc.)  
Collection and Recycling Service

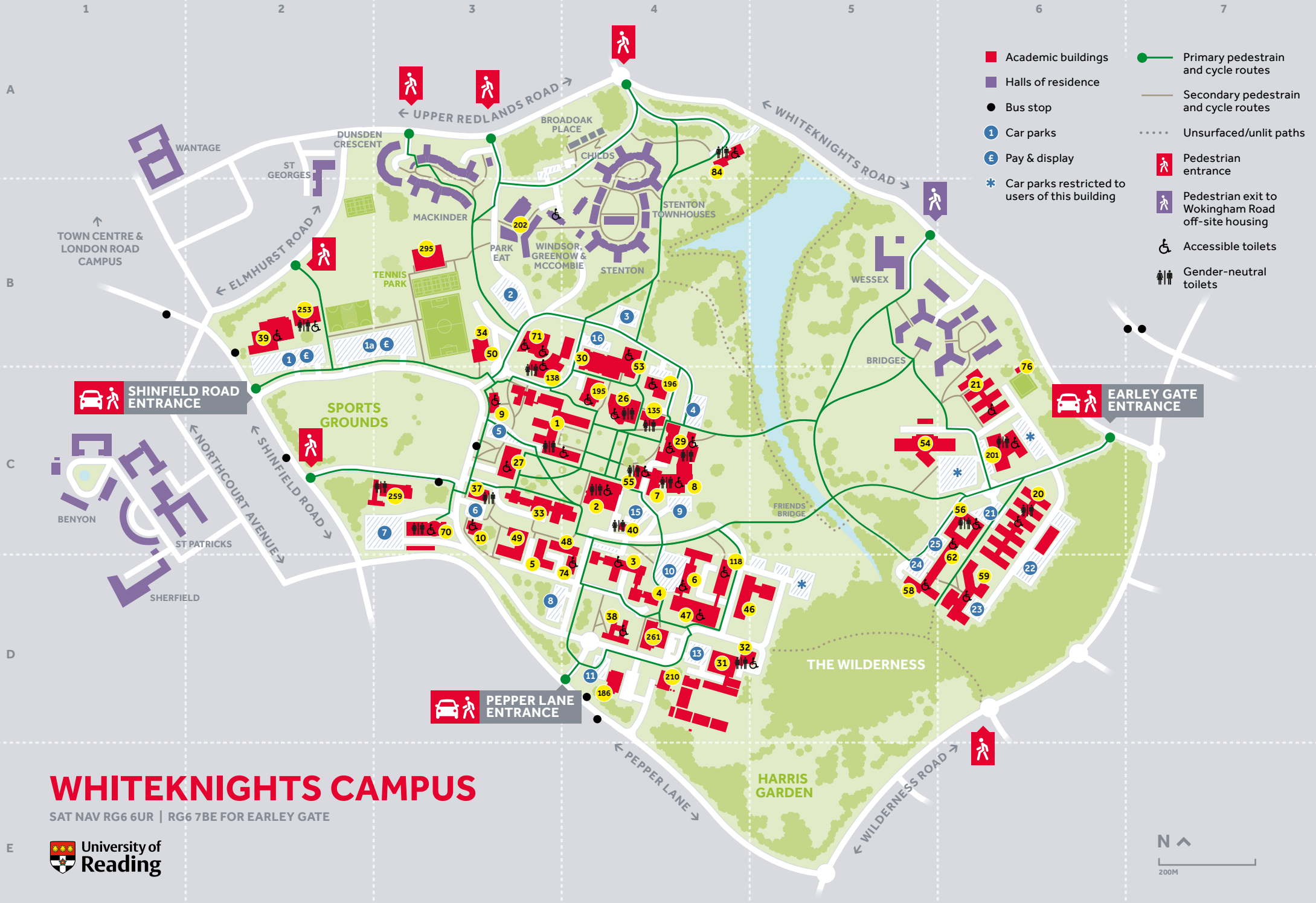
Lot 7 - Compostable Packaging Waste Collection Service

Lot 8 - Food Waste Management Systems

Lot 9 - Surplus Catering Equipment

**Fresh Fish & Seafood** Strategy drafted and work is underway on creating the open tender documents.  
Hannah Myton-Wright

**Fresh Fruit & Veg** CAT11061-TU Strategy being drafted. Jane Eve



- Academic buildings
- Halls of residence
- Bus stop
- ① Car parks
- £ Pay & display
- \* Car parks restricted to users of this building
- Primary pedestrian and cycle routes
- Secondary pedestrian and cycle routes
- ⋯ Unsurfaced/unlit paths
- 🚶 Pedestrian entrance
- 🚶 Pedestrian exit to Wokingham Road off-site housing
- ♿ Accessible toilets
- 🚻 Gender-neutral toilets

# WHITEKNIGHTS CAMPUS

SAT NAV RG6 6UR | RG6 7BE FOR EARLEY GATE



# WHITEKNIGHTS MAP KEY (A-Z)

Name and grid ref	Building	Name and grid ref	Building	Name and grid ref	Building	Name and grid ref	Building
29 3sixty bar C4	Students' Union	49 Department of Languages and Cultures C3	Miller	135 Job Shop (students) C4	Carrington	62 Speech and Language Therapy Clinic D6	Psychology
135 Accommodation Office C4	Carrington	135 Disability Advisory Service C4	Carrington	38 Knowledge Transfer Centre D4	Polly Vacher	39 SportsPark B2	SportsPark
59 Agriculture, Policy and Development D6	Agriculture	1 Economics C3	Edith Morley	84 Law A4	Foxhill House	253 SportsPark Pavillion B2	SportsPark Pavillion
48 Allen Laboratory C4	The Allen Laboratory	3 Electron Microscopy Laboratory (EML) D4	JJ Thomson	2 Library C4	Library	135 Student Financial Support Team C4	Carrington
49 Applicant Engagement C3	Miller	210 Energy Centre D3	Energy Centre	33 Library@URS C3	URS	135 Student Helpdesk Team C4	Carrington
74 Archaeology D4	Archaeology	1 English Language and Applied Linguistics C3	Edith Morley	27 Mail Shop C3	Whiteknights House	49 Student Recruitment and Outreach C3	Miller
5 Archaeology, Geography and Environmental Sciences (SAGES) D3	Wager	1 English Literature C3	Edith Morley	138 Management (School of) C3	Henley Business School	135 Student Services Centre C4	Carrington
20 Art C6	TOB 1	56 ESSC (Environmental Systems Science Centre) C6	Harry Pitt	4 Mathematics and Statistics D4	Mathematics and Digital Technology Services	29 Students' Union C4	Students' Union Hub
800 Astroturf Pitch B3	Astroturf Pitch	50 Estates B3	Estates	33 Maths Support C3	URS	49 Students' in Schools C3	Miller
54 Berkshire Healthcare NHS Foundation Trust (BHFT) C5	Erleigh House	1 Erasmus & Study Abroad (ESAO) C3	Edith Morley	8 Meadow Suite C4	Park House	21 Study@TOB2 C6	TOB 2
31 Biological Sciences D4	Harborne	49 Events C3	Miller	32 Meteorology D4	Philip Lyle	33 Study Advice C3	URS
118 Biological Sciences D4	Hopkins	3 Examinations and Graduation Office D4	JJ Thomson	58 Meteorology D4	Meteorology	59 Support Centre D6	Agriculture
32 Biological Sciences D4	Philip Lyle	59 Farm Management Unit D6	Agriculture	49 Miller C3	Miller	1 Support Centre C4	Edith Morley
53 Biological Sciences Microbiology B4	Knight	195 Film, Theatre and Television C4	Minghella Studios	195 Minghella Studios C4	Minghella Studios	84 Support Centre A4	Foxhill House
30 Biological Sciences Teaching Laboratories B4	AMS Tower	27 Finance C3	Whiteknights House	37 Muslim Centre C3	Archway Lodge	3 Support Centre D4	JJ Thomson
38 Biomedical Engineering D4	Polly Vacher	47 Food and Nutritional Sciences D4	Harry Nursten	21 National Centre for Biotechnology Education C6	TOB 2	10 Teaching and Learning Deans' Office C3	Blandford Lodge
10 Blandford Lodge C3	Blandford Lodge	84 Foxhill House A4	Foxhill House	58 National Centre for Earth Observation D5	Meteorology	3 Technologies for Sustainable Built Environments Centre (TSBE) D4	JJ Thomson
55 Co-Op Supermarket C4	Cedars Hotel	49 Global Recruitment & Admissions D3	Miller	196 Nursery C4	Nursery	295 Tennis Dome B3	TennisPark
135 Careers, Placement and Experience Centre C4	Carrington	59 Graduate Institute of International Development and Applied Economics D6	Agriculture	26 Palmer C4	Palmer	21 Typography and Graphic Communication C6	TOB 2
135 Carrington C4	Carrington	9 Graduate School C3	Old Whiteknights House	8 Park House C4	Park House	1 Ure Museum of Greek Archaeology C4	Edith Morley
8 Catering, Hotel and Conference Services C4	Park House	50 Grounds Maintenance Office B3	Estates	135 Peer Support C4	Carrington	8 Venue Reading C4	Park House
55 Cedars Hotel C4	Cedars Hotel	34 Grounds Maintenance Yard	Estates	27 Pensions Office C3	Whiteknights House	59 Veterinary Epidemiology and Economic Research Unit (VEERU) D6	Agriculture
186 Central Kitchen	Central Kitchen	31 Harborne D4	Harborne	6 Pharmacy D4	Chemistry and Pharmacy	27 Vice-Chancellor's Office C3	Whiteknights House
59 Centre for Agricultural Strategy D6	Agriculture	56 Harry Pitt C6	Harry Pitt	47 Pharmacy D4	Harry Nursten	5 Wager D3	Wager
59 Centre for Agri-Environmental Research D6	Agriculture	N15 Health and Dental Centre	Health and Dental Centre	118 Pharmacy D4	Hopkins	59 Walker Institute for Climate System Research D6	Agriculture
138 Centre for Entrepreneurship C3	Henley Business School	261 Health and Life Sciences D4	Health and Life Sciences	3 Pharmacy D4	JJ Thomson	27 Whiteknights House C3	Whiteknights House
56 Centre for Integrative Neuroscience and Neurodynamics (CINN) C6	Harry Pitt	50 Health and Safety Services B3	Estates	1 Philosophy C3	Edith Morley		
10 Centre for Quality Support and Development (CQSD) C3	Blandford Lodge	138 Henley Business School C3	Henley Business School	1 Politics and International Relations C3	Edith Morley		
259 Chancellor's C3	Chancellor's	1 History C3	Edith Morley	27 Postal Services C3	Whiteknights House		
40 Chaplaincy Centre C4	Park House Lodge	27 Human Resources C3	Whiteknights House	49 Procurement C3	Miller		
62 Charlie Waller Institute D6	Psychology	1 Humanities and Social Sciences (Edith Morley) C3	Edith Morley	62 Psychology and Clinical Language Sciences D6	Psychology		
3 Chemical Analysis Facility (CAF) D4	JJ Thomson	71 ICMA Centre B3	ICMA Centre	201 Reading Enterprise Centre C6	Reading Enterprise Centre		
6 Chemistry D4	Chemistry and Pharmacy	138 Informatics Research Centre C3	Henley Business School	26 Reading Film Theatre C4	Palmer		
1 Classics C4	Edith Morley	4 Digital Technology Services D4	Mathematics and Digital Technology Services	138 Reading Real Estate Foundation C3	Henley Business School		
62 Clinical Language Sciences D6	Psychology	1 In-session English Support Programme (ISLI) C3	Edith Morley	46 Reading Scientific Services Ltd (RSSL) D6	The Lord Zuckerman Research Centre		
30 Cole Museum of Zoology B4	AMS Tower	27 Insurance Office C3	Whiteknights House	138 Real Estate and Planning C3	Henley Business School		
27 Corporate Communications C3	Whiteknights House	31 Institute for Cardiovascular and Metabolic Research (ICMR) D4	Harbourne	27 Receipts Office C3	Whiteknights House		
38 Computer Science D4	Polly Vacher	32 Institute for Environmental Analytics D4	Philip Lyle	27 Research and Enterprise C3	Whiteknights House		
259 Construction Management and Engineering C3	Chancellor's	135 International Student Advice C4	Carrington	27 Research HQ C3	Whiteknights House		
135 Counselling and Wellbeing C4	Carrington	1 ISLI (International Study and Language Institute) C3	Edith Morley	135 Room Bookings and Timetabling C4	Carrington		
59 Crop Protection Unit D6	Agriculture	33 IT Service Desk C3	URS	70 Russell C3	Russell		
21 Design and Print Studio C6	TOB2	3 JJ Thomson D4	JJ Thomson	27 Security Office C3	Whiteknights House		
				8 Senior Common Room C4	Park House		
				76 Social Club (Employees) C6	TOB 2		
				201 Southern Universities Management Services (SUMS) C6	Reading Enterprise Centre		
				201 Southern Universities Purchasing Consortium (SUPC) C6	Reading Enterprise Centre		

## Catering venues

### Cafés

59 Agriculture snack bar D6	Agriculture
1 Before and After C3	Edith Morley
138 Henley Business School Café C3	Henley Business School
2 The Café C4	Library
33 Café Libro C4	URS
26 Dol.cHe Vita C4	Palmer
201 Eat at Enterprise C6	Reading Enterprise Centre
39 Eat at SportsPark B2	SportsPark
54 Fusion Café C5	Science and Technology Centre
71 ICMA Centre Café Bar B3	ICMA

### Food and bar outlets

7 Eat at the Square C4	Eat at the Square
8 Eat and Drink at Park House C4	Park House
202 Park Eat B3	Park Eat

### Restaurants

8 Blandford's C4	Park House
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# WHITEKNIGHTS MAP KEY (NUMERICAL)

Name and grid ref	Building	Name and grid ref	Building	Name and grid ref	Building	Name and grid ref	Building
1 Classics C4	Edith Morley	21 Study@TOB2 C6	TOB 2	49 Procurement C3	Miller	135 Counselling and Wellbeing C4	Carrington
1 Economics C3	Edith Morley	21 Typography and Graphic Communication C6	TOB 2	49 Student Recruitment and Outreach C3	Miller	135 Disability Advisory Service C4	Carrington
1 English Language and Applied Linguistics C3	Edith Morley	26 Palmer C4	Palmer	49 Students' in Schools C3	Miller	135 International Student Advice C4	Carrington
1 English Literature C3	Edith Morley	26 Reading Film Theatre C4	Palmer	50 Estates B3	Estates	135 Job Shop (students) C4	Carrington
1 Erasmus & Study Abroad (ESAO) C3	Edith Morley	27 Corporate Communications C3	Whiteknights House	50 Grounds Maintenance Office B3	Estates	135 Peer Support C4	Carrington
1 History C3	Edith Morley	27 Finance C3	Whiteknights House	50 Health and Safety Services B3	Estates	135 Room Bookings and Timetabling C4	Carrington
1 Humanities and Social Sciences (Edith Morley) C3	Edith Morley	27 Human Resources C3	Whiteknights House	53 Biological Sciences Microbiology B4	Knight	135 Student Financial Support Team C4	Carrington
1 In-session English Support Programme (ISLI) C3	Edith Morley	27 Insurance Office C3	Whiteknights House	54 Berkshire Healthcare NHS Foundation Trust (BHFT) C5	Erlegh House	135 Student Helpdesk Team C4	Carrington
1 ISLI (International Study and Language Institute) C3	Edith Morley	27 Mail Shop C3	Whiteknights House	55 Co-Op Supermarket C4	Cedars Hotel	135 Student Services Centre C4	Carrington
1 Philosophy C3	Edith Morley	27 Pensions Office C3	Whiteknights House	55 Cedars Hotel C4	Cedars Hotel	138 Centre for Entrepreneurship C3	Henley Business School
1 Politics and International Relations C3	Edith Morley	27 Postal Services C3	Whiteknights House	56 Centre for Integrative Neuroscience and Neurodynamics (CINN) C6	Harry Pitt	138 Henley Business School C3	Henley Business School
1 Support Centre C4	Edith Morley	27 Receipts Office C3	Whiteknights House	56 ESSC (Environmental Systems Science Centre) C6	Harry Pitt	138 Informatics Research Centre C3	Henley Business School
1 Ure Museum of Greek Archaeology C4	Edith Morley	27 Research and Enterprise C3	Whiteknights House	56 Harry Pitt C6	Harry Pitt	138 Management (School of) C3	Henley Business School
2 Library C4	Library	27 Research HQ C3	Whiteknights House	58 Meteorology D4	Meteorology	138 Reading Real Estate Foundation C3	Henley Business School
3 Chemical Analysis Facility (CAF) D4	JJ Thomson	27 Security Office C3	Whiteknights House	58 National Centre for Earth Observation D5	Meteorology	138 Real Estate and Planning C3	Henley Business School
3 Electron Microscopy Laboratory (EML) D4	JJ Thomson	27 Vice-Chancellor's Office C3	Whiteknights House	59 Agriculture, Policy and Development D6	Agriculture	186 Central Kitchen	Central Kitchen
3 Examinations and Graduation Office D4	JJ Thomson	27 Whiteknights House C3	Whiteknights House	59 Centre for Agricultural Strategy D6	Agriculture	195 Film, Theatre and Television C4	Minghella Studios
3 JJ Thomson D4	JJ Thomson	29 3sixty bar C4	Students' Union	59 Centre for Agri-Environmental Research D6	Agriculture	195 Minghella C4	Minghella Studios
3 Pharmacy D4	JJ Thomson	29 Students' Union C4	Students' Union Hub	59 Crop Protection Unit D6	Agriculture	196 Nursery C4	Nursery
3 Support Centre D4	JJ Thomson	30 Biological Sciences Teaching Laboratories B4	AMS Tower	59 Farm Management Unit D6	Agriculture	201 Reading Enterprise Centre C6	Reading Enterprise Centre
3 Technologies for Sustainable Built Environments Centre (TSBE) D4	JJ Thomson	30 Cole Museum of Zoology B4	AMS Tower	59 Graduate Institute of International Development and Applied Economics D6	Agriculture	201 Southern Universities Management Services (SUMS) C6	Reading Enterprise Centre
4 Digital Technology Services D4	Mathematics and Digital Technology Services	31 Biological Sciences D4	Harborne	59 Support Centre D6	Agriculture	201 Southern Universities Purchasing Consortium (SUPC) C6	Reading Enterprise Centre
4 Mathematics and Statistics D4	Mathematics and Digital Technology Services	31 Harborne D4	Harborne	59 Veterinary Epidemiology and Economic Research Unit (VEERU) D6	Agriculture	210 Energy Centre D3	Energy Centre
5 Archaeology, Geography and Environmental Sciences (SAGES) D3	Wager	31 Institute for Cardiovascular and Metabolic Research (ICMR) D4	Harbourne	59 Walker Institute for Climate System Research D6	Agriculture	253 SportsPark Pavillion B2	SportsPark Pavillion
5 Wager D3	Wager	32 Biological Sciences D4	Philip Lyle	62 Charlie Waller Institute D6	Psychology	259 Construction Management and Engineering C3	Chancellor's
6 Chemistry D4	Chemistry and Pharmacy	32 Institute for Environmental Analytics D4	Philip Lyle	62 Clinical Language Sciences D6	Psychology	261 Health and Life Sciences D4	Health and Life Sciences
6 Pharmacy D4	Chemistry and Pharmacy	32 Meteorology D4	Philip Lyle	62 Psychology and Clinical Language Sciences D6	Psychology	295 Tennis Dome B3	TennisPark
8 Catering, Hotel and Conference Services C4	Park House	33 Library@URS C3	URS	62 Speech and Language Therapy Clinic D6	Psychology	800 Astroturf Pitch B3	Astroturf Pitch
8 Meadow Suite C4	Park House	33 Maths Support C3	URS	70 Russell C3	Russell	N15 Health and Dental Centre	Health and Dental Centre
8 Park House C4	Park House	33 Study Advice C3	URS	71 ICMA Centre B3	ICMA Centre		
8 Senior Common Room C4	Park House	33 IT Service Desk C3	URS	74 Archaeology D4	Archaeology		
8 Venue Reading C4	Park House	34 Grounds Maintenance Yard	Estates	76 Social Club (Employees) C6	TOB 2		
9 Graduate School C3	Old Whiteknights House	37 Muslim Centre C3	Archway Lodge	84 Foxhill House A4	Foxhill House		
10 Blandford Lodge C3	Blandford Lodge	38 Knowledge Transfer Centre D4	Polly Vacher	84 Law A4	Foxhill House		
10 Centre for Quality Support and Development (CQSD) C3	Blandford Lodge	38 Computer Science D4	Polly Vacher	84 Support Centre A4	Foxhill House		
10 Teaching and Learning Deans' Office C3	Blandford Lodge	38 Biomedical Engineering D4	Polly Vacher	118 Biological Sciences D4	Hopkins		
20 Art C6	TOB 1	39 SportsPark B2	SportsPark	118 Pharmacy D4	Hopkins		
21 Design and Print Studio C6	TOB 2	40 Chaplaincy Centre C4	Park House Lodge	135 Accommodation Office C4	Carrington		
21 National Centre for Biotechnology Education C6	TOB 2	46 Reading Scientific Services Ltd (RSSL) D4	The Lord Zuckerman Research Centre	135 Careers, Placement and Experience Centre C4	Carrington		
		47 Food and Nutritional Sciences D4	Harry Nursten	135 Carrington C4	Carrington		
		47 Pharmacy D4	Harry Nursten				
		48 Allen Laboratory C4	The Allen Laboratory				
		49 Applicant Engagement C3	Miller				
		49 Events C3	Miller				
		49 Global Recruitment & Admissions C3	Miller				
		49 Miller C3	Miller				
		49 Department of Languages and Cultures C3	Miller				

## Catering venues

### Cafés

59 Agriculture snack bar D6	Agriculture
1 Before and After C3	Edith Morley
138 Henley Business School Café C3	Henley Business School
2 The Café C4	Library
33 Café Libro C4	URS
26 Dol.cHe Vita C4	Palmer
201 Eat at Enterprise C6	Reading Enterprise Centre
39 Eat at SportsPark B2	SportsPark
54 Fusion Café C5	Science and Technology Centre
71 ICMA Centre Café Bar B3	ICMA

### Food and bar outlets

7 Eat at the Square C4	Eat at the Square
8 Eat and Drink at Park House C4	Park House
202 Park Eat B3	Park Eat

### Restaurants

8 Blandford's C4	Park House
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# WHITEKNIGHTS MAP KEY (BUILDING)

Building	Name and grid ref	Building	Name and grid ref	Building	Name and grid ref	Building	Name and grid ref
59	Agriculture Agriculture, Policy and Development D6	1	Edith Morley In-sessional English Support Programme (ISLI) C3	4	Mathematics and Digital Technology Services Digital Technology Services D4	48	The Allen Laboratory Allen Laboratory C4
59	Agriculture Centre for Agricultural Strategy D6	1	Edith Morley ISLI (International Study and Language Institute) C3	4	Mathematics and Digital Technology Services Mathematics and Statistics D4	46	The Lord Zuckerman Research Centre Reading Scientific Services Ltd (RSSL) D4
59	Agriculture Centre for Agri-Environmental Research D6	1	Edith Morley Philosophy C3	58	Meteorology Meteorology D4	20	TOB 1 Art C6
59	Agriculture Crop Protection Unit D6	1	Edith Morley Politics and International Relations C3	58	Meteorology National Centre for Earth Observation D5	21	TOB 2 Design and Print Studio C6
59	Agriculture Farm Management Unit D6	1	Edith Morley Support Centre C4	49	Miller Applicant Engagement C3	21	TOB 2 National Centre for Biotechnology Education C6
59	Agriculture Graduate Institute of International Development and Applied Economics D6	1	Edith Morley Ure Museum of Greek Archaeology C4	49	Miller Department of Languages and Cultures C3	76	TOB 2 Social Club (Employees) C6
59	Agriculture Support Centre D6	210	Energy Centre Energy Centre D3	49	Miller Events C3	21	TOB 2 Study@TOB2 C6
59	Agriculture Veterinary Epidemiology and Economic Research Unit (VEERU) D6	54	Erleigh House Berkshire Healthcare NHS Foundation Trust (BHFT) C5	49	Miller Global Recruitment & Admissions C3	33	URS Library@URS C3
59	Agriculture Walker Institute for Climate System Research D6	50	Estates Estates B3	49	Miller Miller C3	33	URS Maths Support C3
30	AMS Tower Biological Sciences Teaching Laboratories B4	50	Estates Grounds Maintenance Office B3	49	Miller Procurement C3	33	URS Study Advice C3
30	AMS Tower Cole Museum of Zoology B4	50	Estates Health and Safety Services B3	49	Miller Student Recruitment and Outreach C3	33	URS IT Service Desk C3
74	Archaeology Archaeology D4	34	Estates Grounds Maintenance Yard	49	Miller Students' in Schools C3	5	Wager Archaeology, Geography and Environmental Sciences (SAGES) D3
37	Archway Lodge Muslim Centre C3	84	Foxhill House Foxhill House A4	195	Minghella Studios Film, Theatre and Television C4	5	Wager Wager D3
800	Astroturf Pitch Astroturf Pitch B3	84	Foxhill House Law A4	195	Minghella Studios Minghella C4	27	Whiteknights House Corporate Communications C3
10	Blandford Lodge Blandford Lodge C3	84	Foxhill House Support Centre A4	196	Nursery Nursery C4	27	Whiteknights House Finance C3
10	Blandford Lodge Centre for Quality Support and Development (CQSD) C3	31	Harborne Biological Sciences D4	9	Old Whiteknights House Graduate School C3	27	Whiteknights House Human Resources C3
10	Blandford Lodge Teaching and Learning Deans' Office C3	31	Harborne Harborne D4	26	Palmer Palmer C4	27	Whiteknights House Insurance Office C3
135	Carrington Accommodation Office C4	31	Harbourne Institute for Cardiovascular and Metabolic Research (ICMR) D4	26	Palmer Reading Film Theatre C4	27	Whiteknights House Mail Shop C3
135	Carrington Careers, Placement and Experience Centre C4	47	Harry Nursten Food and Nutritional Sciences D4	8	Park House Catering, Hotel and Conference Services C4	27	Whiteknights House Pensions Office C3
135	Carrington Carrington C4	47	Harry Nursten Pharmacy D4	8	Park House Meadow Suite C4	27	Whiteknights House Postal Services C3
135	Carrington Counselling and Wellbeing C4	56	Harry Pitt Centre for Integrative Neuroscience and Neurodynamics (CINN) C6	8	Park House Park House C4	27	Whiteknights House Receipts Office C3
135	Carrington Disability Advisory Service C4	56	Harry Pitt ESSC (Environmental Systems Science Centre) C6	8	Park House Senior Common Room C4	27	Whiteknights House Research and Enterprise C3
135	Carrington International Student Advice C4	56	Harry Pitt Harry Pitt C6	8	Park House Venue Reading C4	27	Whiteknights House Research HQ C3
135	Carrington Job Shop (students) C4	N15	Health and Dental Centre Health and Dental Centre	40	Park House Lodge Chaplaincy Centre C4	27	Whiteknights House Security Office C3
135	Carrington Peer Support C4	261	Health and Life Sciences Health and Life Sciences D4	32	Philip Lyle Biological Sciences D4	27	Whiteknights House Vice-Chancellor's Office C3
135	Carrington Room Bookings and Timetabling C4	138	Henley Business School Centre for Entrepreneurship C3	32	Philip Lyle Institute for Environmental Analytics D4	27	Whiteknights House Whiteknights House C3
135	Carrington Student Financial Support Team C4	138	Henley Business School Henley Business School C3	32	Philip Lyle Meteorology D4		
135	Carrington Student Helpdesk Team C4	138	Henley Business School Informatics Research Centre C3	38	Polly Vacher Biomedical Engineering D4		
135	Carrington Student Services Centre C4	138	Henley Business School Management (School of) C3	38	Polly Vacher Computer Science D4		
55	Cedars Hotel Co-Op Supermarket C4	138	Henley Business School Reading Real Estate Foundation C3	38	Polly Vacher Knowledge Transfer Centre D4		
55	Cedars Hotel Cedars Hotel C4	138	Henley Business School Real Estate and Planning C3	62	Psychology Charlie Waller Institute D6		
186	Central Kitchen Central Kitchen	118	Hopkins Biological Sciences D4	62	Psychology Clinical Language Sciences D6		
259	Chancellor's Construction Management and Engineering C3	118	Hopkins Pharmacy D4	62	Psychology Psychology and Clinical Language Sciences D6		
6	Chemistry and Pharmacy Chemistry D4	71	ICMA Centre ICMA Centre B3	62	Psychology Speech and Language Therapy Clinic D6		
6	Chemistry and Pharmacy Pharmacy D4	3	JJ Thomson Chemical Analysis Facility (CAF) D4	201	Reading Enterprise Centre Southern Universities Management Services (SUMS) C6		
1	Edith Morley Classics C4	3	JJ Thomson Electron Microscopy Laboratory (EML) D4	201	Reading Enterprise Centre Southern Universities Purchasing Consortium (SUPC) C6		
1	Edith Morley Economics C3	3	JJ Thomson Examinations and Graduation Office D4	201	Reading Enterprise Centre Reading Enterprise Centre C6		
1	Edith Morley English Language and Applied Linguistics C3	3	JJ Thomson JJ Thomson D4	70	Russell Russell C3		
1	Edith Morley English Literature C3	3	JJ Thomson Pharmacy D4	39	SportsPark SportsPark B2		
1	Edith Morley Erasmus & Study Abroad (ESAO) C3	3	JJ Thomson Support Centre D4	253	SportsPark Pavillion SportsPark Pavillion B2		
1	Edith Morley History C3	3	JJ Thomson Technologies for Sustainable Built Environments Centre (TSBE) D4	29	Students' Union 3sixty bar C4		
1	Edith Morley Humanities and Social Sciences (Edith Morley) C3	53	Knight Biological Sciences Microbiology B4	29	Students' Union Hub Students' Union Hub C4		
		2	Library Library C4	295	TennisPark Tennis Dome B3		

## Catering venues

### Cafés

59	Agriculture snack bar D6	Agriculture
1	Before and After C3	Edith Morley
138	Henley Business School Café C3	Henley Business School
2	The Café C4	Library
33	Café Libro C4	URS
26	Dol.cHe Vita C4	Palmer
201	Eat at Enterprise C6	Reading Enterprise Centre
39	Eat at SportsPark B2	SportsPark
54	Fusion Café C5	Science and Technology Centre
71	ICMA Centre Café Bar B3	ICMA

### Food and bar outlets

7	Eat at the Square C4	Eat at the Square
8	Eat and Drink at Park House C4	Park House
202	Park Eat B3	Park Eat

### Restaurants

8	Blandford's C4	Park House
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## University of Reading parking permit for

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This permit is valid **08:00–17:00\***.

\* Permits are not required outside of these times. **Permit not valid in car park 5.**

Date:

Vehicle registration:

If you have any queries please contact:

↑ Fold here

Parking is extremely limited and spaces may not be available.  
You are strongly encouraged to use alternative means of transport:

[www.reading.ac.uk/about/visit-us.aspx](http://www.reading.ac.uk/about/visit-us.aspx)

This parking permit must be displayed when the vehicle is parked on the University of Reading premises, and is valid only for the event stated on the permit.

### On arrival

- You must park in a designated bay.
- Display the parking permit so the details can be seen clearly from the outside.
- Do not leave valuables in your car.
- Failure to comply with the University's parking regulations may incur a charge.

**i** The parking regulations are available at:

[www.reading.ac.uk/parking/visitors/park-visitors-parking.aspx](http://www.reading.ac.uk/parking/visitors/park-visitors-parking.aspx)



HOSPITALITY  
at



Venue  
Reading

# Delegate Information

TUCO Members Meeting

Hopkins, Room 101, University of Reading



Dear Delegate,

Thank you for booking to attend an event at the University of Reading. We would like to take this opportunity to provide you with more information prior to your visit.

The safety and wellbeing of our guests, as well as our staff, service providers and the wider community, is of immense importance to us. We are continuing to work with some COVID-19 measures across our venues.

Please read through the information on our website where we have detailed [our response to COVID-19](#).

## EVENT LOCATION

### Hopkins, Room 101

The TUCO Members Meeting is taking place in Hopkins 101 on the University of Reading's Whiteknights campus which is a short walk from Eat at the Square where the Brakes Exhibition is taking place.

You can take a tour of our campus venues here: [hospitalityuor.co.uk/venue-reading/virtual-tours/](https://hospitalityuor.co.uk/venue-reading/virtual-tours/)

## GETTING TO THE UNIVERSITY

### Transport and Travel:

Detailed information about how to get to the University of Reading can be found here: [reading.ac.uk/findus](https://reading.ac.uk/findus)

### By Car:

The Whiteknights campus is approximately 1.5 miles from the M4 motorway.

Sat nav postcode for Shinfield Road and Pepper Lane entrances: RG6 6UR

### Car Parking:

If you are travelling by car, please use Car Park 1a at the Shinfield Road entrance to the campus (Sports Park).

If the event is taking place between 9am and 5pm on a weekday, please print off the parking permit you will have been sent by your organiser and display in the window of your vehicle. If the event is taking place during the evening after 5pm or over a weekend you do not need a parking permit anywhere on campus.

Failure to display a parking permit can result in a penalty notice being issued via an external company that the University are unable to cancel or refund.

### By Train:

Reading train station is a mainline train station and is easily accessible from most other places in the UK. There are direct rail links from many major cities, including Birmingham, Manchester, Glasgow, Cardiff, Bristol, and Exeter, as well as several routes through London. If you are travelling from or via London, the quickest route to take is from London Paddington station as you can be in Reading within 20 minutes. You can find the latest information regarding travelling by train during COVID-19 on the GWR website: [gwr.com/safety](https://gwr.com/safety).

### By Bus:

Local buses, come directly through campus, and taxis run from outside Reading train station – please see [reading-buses.co.uk](https://reading-buses.co.uk) for current timetables. A single ticket from the town centre to campus is approx. £2, and a return ticket is approx. £4. Please ensure you have the correct fare as the bus driver cannot give change, contactless payment is now available. For information relating to travel by bus during COVID-19, please see this link: [reading-buses.co.uk/Coronavirus](https://reading-buses.co.uk/Coronavirus).

## From the Airport:

Reading is well connected to both London Heathrow and London Gatwick airports. A direct bus service runs between Heathrow airport and Reading station. Buses run every 30 minutes, during the day, and take about 40 minutes. For more information, please visit the [RailAir website](#). A direct train service runs between Gatwick airport and Reading station. Trains run once an hour during the day and take about 75 minutes. For more information, please visit the [National Rail website](#).

## ACCOMMODATION INFORMATION

Please check with your organiser if accommodation is booked for you. This information is only relevant if you are staying on the University Campus.

Based in the heart of Whiteknights Campus, The Cedars Hotel is our all-year-round hotel with 36 en-suite bedrooms, making it ideal for conference delegates. If you are interested in making a booking, please contact The Cedars Hotel on 0118 378 8906 or email, [thecedars@reading.ac.uk](mailto:thecedars@reading.ac.uk).

### Check in info for the Cedars Hotel:

Our reception desk is currently closed, and we are operating a self-check in service. Please go straight to the Cedars Hotel to check in (from 2pm) and use our intercom service to gain access into the hotel.

Pressing the intercom just outside Cedars will put you through to the security team who will be able to let you in and will confirm your room number to you. Your bedroom will be unlocked, and your room key will be on the desk in your room. Breakfast will be served in Park House, located next to Eat at the Square.

**Check-in to your room from:** 2pm onwards Monday – Sunday

**Check-out of your room by:** 10am Monday - Sunday

## ADDITIONAL INFORMATION

### Catering:

Please note that a dietary option will only be provided for those who have specified a requirement for this prior to the arrival of the event. For those who have already advised of another specific dietary requirement (including allergies/Gluten Free/ Halal) these requirements will be catered for separately. If you do have requirements but have not already advised us of them, please notify the organiser of your event as soon as possible. We are unable to adapt catering requirements on the day of your event.

### Wi-Fi Access:

To access the free Sky Wi-Fi, you should turn on your Wi-Fi and select 'WiFi Guest' (Not UoR guest) from the available network list. Your web browser should then open, and you will need to accept the terms and once you have clicked to confirm, you will be connected to the network.

### Cash:

The University campus is cashless in all University outlets. There is a cash point on the Whiteknights campus. The Barclays cash machine is located below the Cedar Hotel next to the Co-op. The Co-op is the only facility on campus that accepts cash.

### Cafés/Bars:

For the latest information on opening times for bars and cafes, please see the below pages of our website

[hospitalityuor.co.uk/cafes/](http://hospitalityuor.co.uk/cafes/)

[hospitalityuor.co.uk/bars-and-pubs/](http://hospitalityuor.co.uk/bars-and-pubs/)

- Academic buildings
- Halls of residence
- Bus stop
- Car parks
- Pay & display
- Car parks restricted to users of this building
- Primary pedestrian and cycle routes
- Secondary pedestrian and cycle routes
- Unsurfaced/unlit paths
- Pedestrian entrance
- Pedestrian exit to Wokingham Road off-site housing
- Accessible toilets
- Gender-neutral toilets



Park House Bar



Park Eat/Park Bar



Car Park 1a



Eat at the Square Entrance



Hopkins 101



The Cedars Hotel



**WHITEKNIGHTS CAMPUS**

SAT NAV RG6 6UR  
 University of Reading

**TUCCO**  
 The University Caterers Organisation

Venue Reading  
 HOSPITALITY



# INSPIRING THROUGH INNOVATION

**THE BRAKES HIGHER EDUCATION TEAM INVITE YOU TO AN IMMERSIVE DAY OF INNOVATIVE FOOD AND DRINKS.**

Development Chefs will present a mouth-watering selection of the very latest products from Brakes in a collection of food demonstrations. You'll also find a superb selection from our suppliers. Why not take the opportunity to network with suppliers, colleagues from the sector and Brakes specialists, a warm welcome from the Brakes team awaits. We look forward to seeing you there!

**TIMES:** 10am – 4pm

**DATES:** Tues 29th or Weds 30th March

**LOCATION:** Eat at the Square, Carrington Building, University of Reading, RG6 6UA

**RSVP:** [judith.hoyle@tuco.ac.uk](mailto:judith.hoyle@tuco.ac.uk)

*Please respond by 25th February specifying which day you plan to attend*

**Nearby hotels:** Premier Inn, Reading Central, RG1 2HN and Hilton Reading, RG2 0GQ

**Parking:** We recommend Car-park 1A. Delegates will receive a parking permit to display.

**FULL JOINING INSTRUCTIONS WILL BE AVAILABLE ONCE DELEGATES HAVE CONFIRMED THEIR ATTENDANCE AND WHICH DATE THEY PREFER.**



FOOD  
DEMONSTRATIONS

EXPERT SPEAKERS

SAMPLE NEW SUPPLIER  
PRODUCTS



MEET OUR SUPPLIERS,  
EXPERTS, COLLEAGUES  
AND SPECIALISTS

HOSTED AT  
THE UNIVERSITY  
OF READING





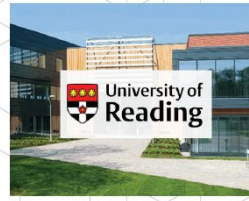
Eat at the Square, Carrington Building, University of Reading, RG6 6UA

## Delegate Agenda

Tuesday 29 <sup>th</sup> March		
Time	Event	People
10am onwards	Registration	
10am onwards	Main event open	
10.50am – 11.10am	Menus of Change - Case Study Presentation and Food Demonstration	Matt Tebbit, Head of Residential Catering & Bars, and Karlene Gaskell, Exec Chef University of Reading
11.30am – 11.50pm	Fish for Everyone – Food Demonstration	Colin Salmon & Danny Silcock, Development Chefs, Brakes
12.20 – 12.40pm	Social Media Masterclass	Alvin Engutsamy, Social Channels Manager, Brakes
1.20pm – 1.40pm	Twinings – Tea Demonstration	Lucy Chappell, Taster at Twinings
2pm – 2.20pm	CSR Update Presentation	Pete Statham, Head of CSR & Government Relations, Brakes
2.30pm – 2.50pm	Little Moons, A Digital Success Story and Mocktails	Marc Redl, Sales Director, Little Moons & Colin Salmon, Development Chef, Brakes
1.50pm – 2.10pm	Meatless Farm Plant-based products Demonstration	James Birch, Unilever Chef
4pm	Event Closes	



**INSPIRING  
THROUGH  
INNOVATION**



**Wednesday 30<sup>th</sup> March**

<b>Time</b>	<b>Event</b>	<b>People</b>
10am onwards	Registration	
10am onwards	Main event open	
10.50am – 11.10am	Menus of Change - Case Study Presentation and Demonstration	Matt Tebbit, Head of Residential Catering & Bars, and Karlene Gaskell, Exec Chef University of Reading
11.30am – 11.50pm	Fish for Everyone - Food Demonstration	Colin Salmon & Danny Silcock, Development Chefs, Brakes
12.20 – 12.40pm	Little Moons, A Digital Success Story and Mocktails	Marc Redl, Sales Director, Little Moons & Colin Salmon, Development Chef, Brakes
1.10pm – 1.30pm	CSR Update Presentation	Pete Statham, Head of CSR & Government Relations, Brakes
1.50pm – 2.10pm	Meatless Farm Plant-based products Demonstration	James Birch, Unilever Chef
2.40pm – 3pm	Twinings – Tea Demonstration	Lucy Chappell, Taster at Twinings
4pm	Event Closes	